



ಕೆಳದಿ ಶಿವಪ್ಪ ನಾಯಕ ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ  
**KELADI SHIVAPPA NAYAKA UNIVERSITY OF AGRICULTURAL AND  
HORTICULTURAL SCIENCES, SHIVAMOGGA**  
Main Campus: Iruvakk, Sagara Taluk, Shivamogga District, Karnataka

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Registrar

Office of the Registrar, Sharavathi Administrative  
Block, II floor, Iruvakk-577 412

No. KSNUAHS(S)/R/Affiliation/1820/2025-26

Date: 02-05-2025

**Sub:** Notification regarding granting affiliation to Private Agriculture Colleges by Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga ....reg.

**Ref:** 1. Minutes of the 56<sup>th</sup> Board of Management Meeting held on 11-04-2025.  
2. Approval of the Vice-chancellor, KSNUAHS, Shivamogga, dated: 02-05-2025.

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**Preamble**

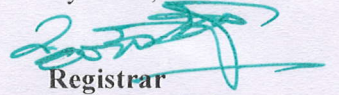
The Indian Council of Agricultural Research, New Delhi has recommended minimum requirements for establishment of new colleges in Agricultural and allied disciplines under V Dean Committee Report which has been implemented in Higher Agricultural Education Institutions since 2016. While assessing the implementation of minimum requirement during accreditation, it was realized that the land and faculty requirement needed a relook. Hon'ble Minister for Agriculture and Farmers Welfare, Government of India and President of ICAR Society, considering proposal from ICAR, in consultation with all stakeholders, approved the Minimum Requirement in agriculture and allied sciences disciplines regarding student intake, faculty requirement and land including instructional units in December 2022 for adoption and implementation in Higher Agricultural Education Institutions in India to ensure quality in education.

As per the Universities of Agricultural Sciences Act 2009 (section 44 to 51), provisions have been made for Affiliation of College and Recognition of Institutions operating independently and offering courses in Agriculture and allied subjects, having some level of control or influence over its academic policies, standards or programs. The Department of Agriculture, Government of Karnataka, has issued an Order to initiate affiliation process of new private agriculture colleges in Karnataka by approving prescribed guidelines. The Guidelines, minimum standards for granting affiliation and format of application to be submitted by the colleges are annexed herewith. Hence, the Notification is issued for granting affiliation to Private Agriculture College by Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga.

**NOTIFICATION**

In pursuance to the decision of the 56<sup>th</sup> Board of Management Meeting vide agenda item No. 56/11, held on 11-04-2025, the Board of Management of KSNUAHS, Shivamogga approved the decision to grant affiliation for colleges and recognize institutions operating independently and offering courses in Agriculture and allied subject as per the provision of Universities of Agricultural Sciences Act 2009 (Section 44 to 51). However, KSNUAHS, Shivamogga will have some level of control or influence over the academic policies, Standards of education or programs of such affiliated colleges. Therefore, the Notification is issued for granting affiliation to Private Agriculture Colleges by Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga from the year 2025-26.

By order,



Registrar

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Registrar

Copy to:

1. The Director of Education/ Director of Research / Director of Extension / Dean (PGS)/ Dean Student Welfare / Estate Officer / Comptroller/ University Librarian, KSNUAHS, Shivamogga.
2. The Dean (Agri.) COA, Shivamogga /The Dean (Hort.), COH, Mudigere / The Dean (Hort.), COH, Hiriya / The Dean (Forestry), COF, Ponnampet.
3. The Office File.





Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences Shivamogga (Minimum Norms and Standards for Affiliation of Colleges)

KSNUAHS-  
Affiliation  
Standards

Notification No. KSNUAHS(S)/R/Affiliation/182(1)/2025-26/Date: 02-05-2025

## Regulations, 2025



Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences,  
Shivamogga, Main Campus Iruvakk, Shivamogga, Karnataka, India





### 1 Preamble

Whereas, Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences (KSNUAHS), Shivamogga was established on 21-09-2012 through a special Ordinance passed by Govt. of Karnataka (Special Gazette Notification of Karnataka Act No. 38 of 2012, Part IV-J (No. 656). UAHS started functioning independently from 1<sup>st</sup> April, 2013. During 26-07-2021, the name of the UAHS was changed to Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences (KSNUAHS), through another Ordinance passed by Govt. of Karnataka, considering the substantial reforms in the field of Agriculture, by Shistina Shivappa Nayaka; a prominent ruler in the Keladi Dynasty. The new name was given by Govt. of Karnataka. KSNUAHS is the first integrated University in the State of Karnataka, which has Agriculture, Horticulture and Forestry Sciences under its purview. It has an operational jurisdiction in seven districts viz., Shivamogga, Chikkamagaluru, Udupi, Dakshina Kannada, Kodagu, Davanagere and Chitradurga. As per the universities of Agricultural Sciences act 2009/10 section 90 is mandated to grant affiliation to all the Agricultural Sciences colleges specified in the act.

And whereas, all the colleges of Agricultural Sciences in the University jurisdiction shall maintain requisite norms and standards for continuation of recognition as per ICAR (Minimum requirements for establishment new college in Agriculture and Allied disciplines) August 2016, and Approval Hand Book (APH) of KSNUAHS with the changes notified from time to time. Hence, it is essential that all the affiliated, including constituent colleges shall satisfy the requirement of minimum infrastructural facilities and academic standards, with respect to such as land, building, classrooms, facilities, library facilities, faculty etc. as per ICAR recommendations, for grant or continuation of affiliation. The University recommends that all the colleges shall provide facilities much above the minimum requirements to raise the standard of Agricultural education in the state of Karnataka in general, achieve higher ranking in NIRF and obtain better grade during their accreditations, in particular.

Now, Therefore, in exercise of power conferred under AUA 2010 and in suppression of all previous norms and standards notified in previous years, the university hereby makes the following regulations, namely: -

#### 1.1 Short Title, Application and Commencement

- a. These Regulations shall be called the KSNUAHS - Minimum Norms and Standards for Affiliation of Colleges Regulations, 2025. Abbreviated as KSNUAHS-MSACR
- b. These Regulations are applicable for all the Colleges affiliated/seeking affiliation to the University/Constituent colleges offering Agriculture and Allied Science at Under Graduate Degree Levels as under.
  - i. Establishing New Agricultural Education Institution
  - ii. For Existing Institution:
    1. Continuation/Extension of Affiliation
    2. To start New/ Closure of the Programme/ Course/ Level in the existing Institutions
    3. Increase/decrease in Intake of the Programme/Course/Merger of the Course



4. Restoration of Intake under punitive/Penal action
5. Closure of the Institution
6. Merger of the Institution
7. Change in the name of the Institution/Trust/Society/Site/Location
8. Change in the address of Trust/Society
9. Change in the Minority status of the Institution
- iii. Introduction of Integrated/Dual Degree Programme/Course
- iv. Collaboration and Twinning Programme between Indian and Foreign Universities/ Institutions in the field of Agriculture Education, Research and Training
- c. These Regulations shall come into force from the date of approval by the Board of Management and applicable to the colleges applying for affiliation with effect from the Academic Year 2025-26.
- d. Further, these Regulations shall be amended by the University as per new Notifications/ Regulations issued by ICAR/Government from time to time

### 1.2 Definitions.

All the definitions incorporated in the Act and statutes of the university will form the part of this regulation also.

**1.3.** The University of Agricultural Sciences Act, 2009 (Karnataka Act No.10 of 2010), Chapter VII, Section 44 of 51 make provisions for "Affiliation of Colleges and Recognition of Institutions" in the Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga (hereinafter called as "KSNUAHS")

**1.4.** Under the provisions mentioned in Sl. No. 1.3 a college situated within the territorial jurisdiction of KSNUAHS may submit application against invitation by KSNUAHS for affiliation of new colleges, new courses in the existing affiliated colleges, new subjects in the affiliated colleges and variation in the sanctioned intake, and upon fulfilment of the conditions prescribed by KSNUAHS in this regard notified from time to time and upon recommendation of the local Inquiry committee, Academic council and the Board of Management and consequently upon the approval of the state government, the proposed new college / new course in the affiliated colleges / new subject in the affiliated college / variation in the sanctioned intake shall be sanctioned.

**1.5.** The Indian council of Agricultural Research (ICAR) has recommended "Minimum Requirements for Establishment of New College in Agriculture and Allied Disciplines in the ICAR-V Dean's Committee Report which has been implemented in Higher Agricultural Educational Institutions since the year 2016. The minimum requirements in agriculture and allied sciences disciplines regarding student intake, faculty requirement and land including instructional units have been revised in December, 2022 for adoption and implementation in Higher Agricultural Educational Institutions in India to ensure quality in education. The same have been incorporated and published as Model act for Higher Agricultural Education Institutions in India (Revised 2023). If required KSNUAHS may insist higher standards over and above ICAR but in any case, lower minimum standards will not be accepted.



### 2 Affiliation Categories

The KSNUAHS invites applications annually for continuation of Temporary affiliation and Permanent affiliation from its affiliated colleges and also from interested Trusts/ Societies for fresh affiliation to their new institutions.

#### 2.1 Affiliation Application Procedure, eligibility, and minimum requirements

1. The application(s) to establish a new college(s) and have its courses/ programmes of study affiliated with the KSNUAHS must be submitted to the Registrar in the prescribed format through the Online Portal/offline as specified by the University within the deadline specified by the KSNUAHS. The KSNUAHS shall also receive the application(s) from the Affiliated College(s) for extending the affiliation for a further period(s), addition of new programme(s) of study and/or course(s), variation in students' intake etc., at this time. Specified fees shall be payable to the KSNUAHS together with each such application.
2. The applications can be submitted by the State Government institutions and the Registered Societies/Trusts. The Governing Body of the College in the case of Government- Aided and Private Self-Financing Colleges, the Officer authorized on this behalf by the Government in the case of Government-Funded Colleges, or by the University in the case of Constituent Colleges, shall submit the applications on behalf of their respective institutions.
3. If the applicant is a Registered Society/Trust, it shall have been registered under the Societies'/Trusts' Registration Act, or any other Act of the Central/State Government on or before the date of the Application.
4. Each such application shall contain the following particulars and be accompanied by Certified Copies of the documents listed herein and the same shall be submitted through Online Portal/offline as per notification:
  - a. Certificate of Registration of the Sponsoring Authority under the Societies'/Trusts' Registration Act or any other Law and has a Governing Body
  - b. Registration status of the Society/Trust along with the details of its constitution & MOA
  - c. The Constitution and Membership of the Governing Body
  - d. The Aim and Objectives of the Society/Trust
  - e. Programme(s) of study and/or Course(s) for which affiliation is sought
  - f. Previous applications, if any, for affiliation in the same Programme(s) of study/ Course (s) to this or any other University and their disposal
  - g. The accommodation for academic, administrative and extra-curricular functions including barrier-free facilities for differently abled persons, equipment/facilities, teaching/non-teaching staff strength, number of students for whom provision has been made or is proposed to be made at the College (As per Requirement enlisted in the KSNUAHS-MSACR)
  - h. Reading room facilities and Library book collections to meet the academic needs of the faculty and students (As per Requirement enlisted in the KSNUAHS-MSACR)



- i. The financial resources of the College; the cost of building and equipment proposed to be obtained; the finances available for the purpose and the funds available for creating an endowment
- j. Hostel accommodation available/proposed for the students, both Boys and Girls(As per Requirement enlisted in the KSNUAHS-MSACR)
- k. The total area of grounds available in the campus and the extent of playground for the students (As per Requirement enlisted in the KSNUAHS-MSACR)
- l. Trust/Society shall satisfy the KSNUAHS that financial provision available for running the college for at least three years without any aid from any external source. An undertaking to the KSNUAHS that it has adequate recurring income from own resources for institutes continued and efficient functioning.
- m. Civic amenities like water, power, telecom, internet, ventilation, toilets, sewerage in the campus available/will be made available
- n. The requirement shall be enhanced proportionate to intake of students. At least 2/3<sup>rd</sup> of land should be devoted to instructional farm. The distance between academic block and the entry point of the instructional farm should not exceed 7 km on ground distance.
- o. If the college is applying for multiple UG programmes, the land requirement should be additional to each of the programme as per ICAR guidelines.
- p. A brief write-up on how the College will serve the needs of the society at large, through its presence and the Programme(s) of study offered
5. The above particulars shall be supported by documentary evidences (in certified copy form) of relevant documents like Society/Trust Registration, Land Ownership/Location, Land Use Plan, Campus Master Plan, Building Plans, Financial Status, etc., as issued by the Competent Authorities designated for the purpose in all the cases other than Government-Funded, University Constituent Colleges. Besides, the particulars under clauses i-iv of 2.1 above shall not be applicable to Government Funded and University Constituent Colleges.
6. Each Application for a new College shall be accompanied by a DPR prepared in the format prescribed by the ICAR, containing such details as, Background, Development Plan, Architectural Master Plan, Farm layout plan, Faculty/Staff Recruitment/Retention/Development Policy, Academic and Administrative Governance structure, Financing Plan, Resource Projections and their Utilization Schedule and Applications for other categories of affiliation in later years shall be based on pursuance of the various plans and projections included in the DPR.
7. The new Institutions are not eligible to apply for the introduction of Twining Program.
8. Step by step procedure
  - a. Notification from KSNUAHS.
  - b. Applications will be received by recognised trust/society/Govt institution till last date.
  - c. Preference will be given to institution in rural area.
  - d. Experience of running educational institution is desirable.
  - e. Institutions situated in KSNUAHS jurisdiction are eligible to open college in the KSNUAHS jurisdiction and institutions located outside the KSNUAHS jurisdiction; if



they are willing to start college in the KSNUAHS jurisdiction shall also be considered.

- f. University will form KSNUAHS Inspection Committee (KSNUAHS-IC).
  - g. KSNUAHS fix inspection date.
  - h. KSNUAHS-IC will visit institution for inspection.
  - i. KSNUAHS-IC if satisfied with all the facilities and requirements for grant of affiliation, subject will be placed before AC and BOM of KSNUAHS.
  - j. KSNUAHS will send report with proper recommendation of BOM to the Government.
  - k. The Government if satisfied will grant NOC.
  - l. Temporary affiliation will be granted by KSNUAHS.
  - m. Institute should pay affiliation fee/cash endowment with joint deposit.
  - n. Execution of MOU between KSNUAHS and Affiliating Institute (signing authorities as per 2.1). Term of MoU will be 4 years and it should renew every 4 years by considering satisfactory functioning.
  - o. First time sanction strength will be 60 student strength, (Common counselling 60% and Management Seats 40%).
  - p. Institution starts functioning.
  - q. KSNUAHS will continue its monitoring activities.
9. Admission process and education system;
- a. The entire process of UG admission will be undertaken as per existing KSNUAHS guidelines and through common admission process of KCET
  - b. The Institute should follow 60:40 ratio of admission procedure i.e. 60% seats to be filled by KCET/University common counselling and 40% of the seats is to be filled by management of the affiliated institution. Programmes should be common for both affiliated and constituent colleges beside, examination question papers for all external exams shall be common across all affiliated and constituent colleges of KSNUAHS
  - c. The fee structure will be revised from time to time as per KSNUAHS norms
  - d. The course syllabus for different UG shall be common for both affiliated and constituent colleges besides Courses offered in each semester, External Examination question papers for all shall be common across all the affiliated and constituent colleges of KSNUAHS.
  - e. The entire process of setting question papers, monitoring, and evaluation of answer booklets of external examinations shall be done through University examination Centre of KSNUAHS.
10. Post-Affiliation Procedure:
- a. Upon intimation by the Registrar, KSNUAHS about the affiliation, the Dean of the affiliated college shall execute a Memorandum of Understanding with the Registrar of KSNUAHS outlining all terms and conditions.
  - b. The affiliated college shall be under the management of regularly constituted Governing Body
  - c. Entire process of admission to Undergraduate Degree Programmes will be undertaken as per extant KSNUAHS guidelines.



- d. The admission of sanctioned intake of students shall be filled following 60:40 scheme, i.e. 60 percent of seats as “KSNUAHS Quota” and 40 per cent pf the seats as “Management Quota”. All the seats shall be filled through a common Counselling process by KEA, Bengaluru/ KSNUAHS.
  - e. The affiliated college shall adopt the students’ semester-wise fee for the Degree Programme as Notified by KSNUAHS from time to time, for all the students including those admitted under management Quota. That is, all the students admitted to the affiliated college {KSNUAHS Quota + Management Quota} shall pay the KSNUAHS fee prescribed by the KSNUAHS time to time. In addition, the students admitted under Management Quota shall pay the management fee as prescribed by the affiliated college from time to time. Ten per cent of KSNUAHS Fee so collected shall be transferred to KSNUAHS within one month of the commencement of every semester to cover administrative, academic, examination, evaluation, monitoring, and supervision costs.
  - f. Affiliated college shall follow Academic regulations, semester schedule, course schedule, course syllabi, Exam Time-Table and course Evaluation etc., published/ Notified by KSNUAHS time to time.
11. Examination, Issue of Grade report/Marks Card, and Certificates
- a. All the above will be as per academic regulation published by KSNUAHS from time to time
  - b. All the internal Exams will be conducted by affiliated college as per regulation of KSNUAHS. The results of all internal examinations shall be sent to the Controller of Examinations, KSNUAHS to reach within two weeks from the last date of final exam.
  - c. The external examination shall be conducted at the affiliated college under the monitoring and supervision of KSNUAHS. The setting of question papers and evaluation of answer booklets of external examination shall be done through University Examination Centre of KSNUAHS.
  - d. The Controller of Examination, KSNUAHS shall send the course-wise Marks Sheet [Internal Examination + External Examination] every semester to the Dean of the affiliated college and shall notify the same in the KSNUAHS website for correction if any
  - e. The Assistant Registrar of the affiliated college shall get the Semester Grade Cards scrutinized by the Scrutiny Committee constituted by the Dean of affiliated college and shall issue the semester grade card to the students, with a copy submitted to the registrar and Controller of Examination KSNUAHS.
  - f. The Dean of the affiliated college shall arrange to compile the results of all the semester at the end of the Degree programme, get them verified by the aforesaid scrutiny committee and send results to the Registrar through Director of Education KSNUAHS within the prescribed time by KSNUAHS.
  - g. The Provisional degree certificate, marks-card and Migration certificate of graduating students shall be issued by the Registrar KSNUAHS





- h. The final degree certificate shall be issued by KSNUAHS during Convocation after the approval of Academic Council, Board of Management, and assent by the Chancellor of KSNUAHS
- i. Any of the above procedure modified will be notified from time to time by KSNUAHS and it is the binding on the affiliated college to strictly follow them.

### 2.2 Applications for Extending the Affiliation

Where additions to the existing Programme(s) of study and/or Courses in a College already affiliated to the KSNUAHS are required, the Governing Body of the College or the Officer authorized in case of Government-Funded/ University Colleges shall make applications to the Registrar giving details of the Programme(s) of study and/or Courses for which the College is already affiliated to the KSNUAHS and including the new Programme(s) of study or Course(s) proposed, the variations in students' intake planned, or combinations thereof. Such Applications shall reach the Registrar along with the prescribed fee not later than the date notified by the KSNUAHS. All the new Programmes of Study/Courses shall have to be chosen from the list of those instituted by the KSNUAHS already. If in case, the course/programme proposed by the College is not listed, the college has to submit a request to institute the course/programme in the prescribed format as specified by the KSNUAHS. However, such course/programme must be listed in the ICAR specification of Degrees, 2024 and notified by ICAR from time to time. The colleges will have temporary affiliation accorded on annual basis or permanent affiliation granted.

### 3 Establishing New Technical Institution

The applicant offering multi-disciplinary courses as per Global and Local needs will be given consideration for establishing new technical institution.

#### 3.1 Requirements and Eligibility

The College seeking Temporary Affiliation shall satisfy the following requirements (1.3,1.4 and 1.5 etc) or the requirements in respect of any of them prescribed by the ICAR from time to time, whichever is higher:

- a. Undisputed ownership and possession of land as in Table 1;

Table 1: Land requirement for establishing of Institution

Course	Total Land required in ha	Main Building/Labs/Hostels/ Residential Quarters/ Sports stadium and Indore sports facilities (Including roads) (ha)	Farm including godown/ stores Area, (ha)
B.Sc. (Hons.) Agriculture	15	4	11
B. Tech. (Agricultural Engineering)	7	4	3
B. Tech. (Agri. Biotechnology)	5	4	1
B. Tech. (Food Technology)	4	4	0
B.Sc. (Hons.) Forestry	20	4	16
i. B.Sc. (Hons.) Community Science	5	4	1
ii. B.Sc. (Hons.) Food Nutrition and Dietetics	5	4	1
B.Sc. (Hons.) Horticulture	15	4	11
B.Sc. (Hons.) Sericulture	15	4	11

Note: If land is not in one stretch, it should be at least within a radius of 5 kms and in that case institution should have owned transport facility.



- b. Administrative, academic, and other buildings with sufficient space and barrier-free facilities for differently abled persons in the existing and proposed Programmes of Study, as specified by the ICAR
- c. Number of teaching and non-teaching staff of the appropriate cadres, as specified by the ICAR based on proposed students' intake; however, the ICAR norms as applicable in this regard shall prevail. Institutional Governance; The College shall have comprehensive Cadre and Recruitment Rules governing Staff recruitment, salary, promotion, Faculty appraisal, duties and responsibilities. Also, other rules required for governance along with the C and R rules, approved by the GC/BoG/BOM of the respective institution
- d. Internet, well-ventilated Classrooms/Labs/Administrative Sections, toilets, sewerage, Fire safety, Rain water harvesting in the campus, as specified by the ICAR
- e. Central Library for the College meeting the specifications prescribed by the ICAR
- f. Necessary teaching and laboratory/workshop facilities as specified by the ICAR for the Programmes and/or Courses proposed
- g. Multipurpose complex or Auditorium and facilities for separate common rooms, students' hostels, NSS/Yoga/Sports, canteen, health centre etc., as per the norms of the ICAR
- h. Appropriate furniture for the class rooms/seminar halls/auditoria/laboratories/workshops/Principal's & Faculty Offices/Library Reading Rooms etc., meeting the norms of the ICAR/University
- i. The applicant shall satisfy the KSNUAHS that the proposed college for affiliation has adequate financial resources for effective functioning of the college. An undertaking to this effect shall be executed by affiliated college with the KSNUAHS
- j. The new Institutions are not eligible to apply for the introduction of Twinning Program.
- k. A duly constituted Managing Body as specified by the ICAR/KSNUAHS, based on Government-Funded, Government-Aided, University or Private Self-Financing nature of the College as detailed below:

### **3.2 Recommended Composition of Board of Governors (BoG)/Board of Management (BoM) of the Technical Institutions**

- A. The Governing Body shall have at least eleven members including the Chairman and the Member Secretary. The Registered Trust/Society/Company shall nominate six members including the Chairman and the Member Secretary, and the remaining five members shall be nominated as indicated below.
  - i. Chairman to be nominated by the Government/Registered Trust/ Society/ Company. The Chairman of the Governing Body shall preferably be a technical person either Entrepreneur or an Industrialist or an Educationist of repute who is interested in the development of Agricultural Education and has demonstrated an interest in promotion of quality Education
  - ii. Three to five Members (Industrialist/Technologist/Educationist) to be nominated by the Registered Trust/Society/Company
  - iii. Nominee of the affiliating University/Board



- iv. Nominee of the ICAR (Ex-officio)
  - v. Nominee of the State Government/UT(Ex-officio)
  - vi. An Industrialist/Technologist/Educationist from the Region nominated by the State Government/UT
  - vii. Principal/Director of the concerned Education Institution (as nominee of the Trust/Society/Company) – Member Secretary
  - viii. Two Faculty members to be nominated from amongst the Regular Staff, one at the Level of Professor and one at the Level of Assistant Professor
- B. The number of members can be increased equally by adding nominees of the registered Society and by adding an equal number of Nominees from the Region keeping in view the interest of the Technical Institution. The total number of members of a Governing Body, however, shall not exceed 21.

C. Structure of the governing body format as in table 2

Table 2: format of Structure of the governing body

Sl. No.	Category of the Representative (i to viii)	Academic Background		Industry Representative	Others
		Agriculture and allied sciences	Non- Agriculture and allied sciences		

## 4 Existing Institution

### 4.1 Introduction

- i. Institution offering Agriculture and allied sciences Programme(s)/Course(s) shall not admit students without prior approval of the ICAR/KSNUAHS.
- ii. Each Institution offering Under Graduate Degree/Post Graduate Diploma/Post Graduate Degree Level shall submit an application through KSNUAHS web portal / offline mode to the Academic Council every year for Extension of Approval of Course(s).
- iii. The applications received shall be processed as per the norms and procedures specified in the KSNUAHS Regulations, and Statutes. The Institution shall also adhere to the existing Central, State and Local Laws and norms of any other Regulatory Body, if applicable.
- iv. In case of Institutions having Lease agreement for Land, the Academic Council shall not issue EoA from the Year in which the Live Lease is equal to the number of years of the Course having the 12- maximum duration. However, if such Institutions submit the Lease extended for a further 30 years with at least 25 years of Live Lease, EoA shall be considered.

Institutions shall be eligible for new Course(s)/expansion of existing Course(s), equal to the number of valid ICAR accredited Course(s), limited to a maximum Three new Course(s)/expansion of existing Course(s) within the definition of Division/Programme/level, subject to the following conditions:



- a. A maximum of two Divisions shall be allowed to be added in the existing valid ICAR accredited Under Graduate to the condition that total number of Divisions after expansion per Course shall not exceed Three Divisions.
- b. Institutions with any accredited Course shall be permitted to utilize the benefit of accreditation only once for increase in Intake/additional Course (s) etc..
- c. If an Institution is having more than Three accredited Courses, the accredited Course (s) above Three (ICAR Accredited Courses) shall be utilized for increase in Intake/additional Course (s) in the subsequent years subject to the validity of accreditation.
- d. Institution getting approval for new Course (s) in a particular Academic Year shall also be considered for grant of NRI/OCI/PIO/FN/Children of Indian Workers in the Gulf Countries subject to fulfilment of norms of Approval Process Handbook.
- e. ICAR awards accreditation for either 4 or 5 years. An institution having a valid ICAR accreditation shall utilize for an increase in the Intake/Introduction of a new Course ONLY ONCE within a span of 5 years. However, institutes which had accreditation for 4 years, even if the accreditation is renewed for another 4 years. Shall take benefit of introducing a new course or increased division only once during the 5 years
- f. Institutions having an “Approved Intake” less than a Division size in a Course (s) as prescribed by the ICAR may apply for Intake of full Division size themselves and shall maintain Faculty: Student ratio accordingly.
- g. Any addition of division or intake should be permitted only when the required Land and infrastructure and faculty is made available from the requesting Institution.

### 4.1.1 Continuation/Extension Affiliation

The institutes wish to maintain the status quo shall also apply for continuation and extension of affiliation. Without the continuation/extension is granted, no institute is eligible to admit students and for any such instance KSNUAHS will not be responsible.

### 4.1.2 Closure of the Institution

The existing Institution seeking for Progressive Closure or Complete Closure should apply to the university.

- a. The management of any college which intends to close down the college or a course in view of its incapacity or financial viability or breakdown of management, shall give notice in writing in not less than three months prior to the intended closure of the college to KSNUAHS and to the State government, stating the reasons thereof.
- b. In case of Progressive Closure, Closure at the First Year Level shall be allowed in the current Academic Year and the subsequent years of working shall be closed at the end of each Academic Year progressively with maintain required faculty student ratio. However, final Closure order shall be issued after completion of the Programme(s) and submission of Affidavit to be submitted by the Applicant on a Non-Judicial Stamp Paper/e-stamp paper of Rs 500/- duly sworn before a First-Class Judicial Magistrate or Notary or an



Oath Commissioner stating that the Applicant has no liability with respect to Faculty members, Staff, students etc. Progressive Closure or Complete Closure is subject to no pending legal issues against the Institution and no Charge sheet filed against the Institution. The college will continue to pay the affiliation fee till the last batch of the admitted students passes out.

- c. In case of Complete Closure, the Institution shall be closed completely in one Instance provided the institution pay closure fees while applying for closure (Fee Computed based on Students and alternate arrangement cost etc and intimated to institution by KSNUAHS). KSNUAHS may consider relocating students or takeover of the college as required.
- d. For either progressive closure or complete closure, the application by the college is presented in Board of Management and Academic Council for approval and the same is communicated to the college later by Registrar.

### **4.1.3 Merging of Courses**

Merging of Courses is not permissible in any case.

### **4.1.4 Change in the name of the Institution**

The Applicant shall submit the application to the KSNUAHS along with the applicable fees and the same would be placed before BoM and Academic Council for consideration. The outcome would be duly communicated to the respective institute for further processing.

### **4.1.5 Change in the name of the Trust/Society/Company**

The existing Institution seeking approval for Change in the Name of the Trust/Society/Company including the merger of the Trusts/Societies/Companies shall apply to the University with relevant applicable fees and the same would be placed before BOM and Academic Council for consideration and shall be permitted only for those Trusts/Societies/Companies having the same common objects of education, etc. and either of which have not been disqualified by the KSNUAHS/ICAR/Court of Law/any Statutory Body in the past and it should be as per registration norms of Trust/Society/Company.

### **4.1.6 Change of Site/Location**

The college shall apply along with applicable fees for change in site/location to the University and a KSNUAHS team will be formed for visiting the new site/location. The KSNUAHS team shall verify the completeness of Infrastructure ONLY to ensure that academic and other activities be initiated at the new Site/Location. A report for the same is submitted to the university by the KSNUAHS team and the same will be placed before BoM and Academic Council for consideration.



### **4.1.7 To start New Programme(s) in the existing Institutions**

The application received along with applicable fees from the college opting to start new Programme/level in the existing institutions. The KSNUAHS Committee (KSNUAHSC) is constituted and date of the visit shall be communicated to the college through e-mail. The KSNUAHSC will submit a report for the same. The report will be placed before BoS and AC for consideration.

### **4.1.8 Merger of Institution under the same Trust/Society/Company operating in the same Campus or City**

The existing Institutions of the same Trust/Society/Company operating in the same location/city shall be permitted to merge into a single Institution with all the facilities at the proposed Parent Institution and/or part/full facilities of the Child Institution(s), if necessary. If all the required facilities are available exclusively in the Parent Institution (without depending on the facilities of the Child Institution (s)), as the Child Institution (s) shall be considered for Complete Closure. However, the convenience/approachability of all stakeholders of the Child Institution(s) to the Site/Location of the Parent Institution shall also be taken care of by the Institutions (including commutation).

NOTE: Intra-Day movement of Students and Faculty NOT Allowed under any circumstances (in case of infrastructure & other facilities required by Parent institution after mergers are in multiple locations). Institutions going for such merger shall duly inform all the stake holders regarding schedule of conduct of Programme(s)/Courses prior to admission.

The Built-Up area requirement and other facilities required for the entire duration of all the Programme(s)/Courses shall be fulfilled in all respects and shall maintain Faculty: Student ratio as specified in the KSNUAHS Guidelines 2024-25. The total Land after the Merger shall be same as the highest Land required amongst all the Programme(s).

The child Institutions shall apply with applicable fees to the University along with stake holders (Government, ICAR) consent for the merger.

All or selected Courses of Child Institution(s) shall be merged with the Parent Institution. However, the rest of the ICAR approved Courses, if any, in the Child Institution(s) shall be considered as closed and due procedure for closure of the same shall be followed.

If Merger of Institutions is approved, the (Child) Institutions that are merged with the (Parent) Institutions are considered as cease to exist and the liabilities, if any, arise out of this merger for the Child Institution(s), shall solely be that of Trust/Society/Company/Parent Institution ONLY.

The Principal of the Institution shall have the qualifications (satisfying KSNUAHS/ICAR norms) preferably corresponding to the Programme having the maximum “Approved Intake”.

If anyone of the Institution is Women’s Institution, then the application shall be processed first for the Conversion of Women’s Institution into Co-ed Institution by Scrutiny/Re Scrutiny Committee of KSNUAHS, if found in order, then only the application shall be processed





further for Merger of Institutions following the procedure specified in the Approval Process KSNUAHS time to time.

The intake shall be fixed as that of the “Approved Intake” of the Course. “Approved Intake” for the Courses of the Institution after the merger shall be based on the admission status of the last five years of all the Institutions that are to be merged, rounded off to the size of the Division. In any case, the total number of Divisions after merger per Course shall NOT exceed THREE Divisions.

The University reserves right to reject the application for merger of Institutions under the same Trust/Society/Company operating in the same Campus, if it finds the reasons given are not justified or Commercial or Business angle is suspected, or to defeat the provisions of any Law.

NOTE: It shall be the responsibility of the Promoter to take approval from the other Regulatory Bodies, (if applicable) in view of merger of the Institutions.

An affidavit shall be submitted to the effect that the Land and Built-up area remain the same before/after the merger of the Institutions and shall not be utilized for other purposes. The application shall be processed as per the KSNUAHS Guidelines.

### **4.1.9 Approval of the Existing Institutions after a Break in the Preceding Academic Year(s)/Restoration of Intake**

The college shall apply with applicable fees for approval of existing institutions after a break in the preceding academic year(s). Restoration of Intake for an Institution shall be processed upon verification of the availability of adequate Infrastructural and other facilities as specified in the KSNUAHS Guidelines by an KSNUAHSC team. The university shall decide on the acceptance/rejection based on the report submitted by the KSNUAHSC team.

## **4.2 Other Procedures**

### **4.2.1 Increase in Intake/Start of New Course(s)**

The following are guidelines for increase in intake/Starting of New course/Programme which are in line with ICAR Guidelines and KSNUAHS Guidelines for 2025-26. Whether increasing intake or new programme Procedure should be same as new programme.

### **4.2.2 Introduction of Integrated/Dual Degree Course**

Institutions with three cycles of accreditation can be considered for University to permit twinning programme and University can constitute a committee for giving approval based on quality guidelines fixed by the university for this purpose.

**4.2.3 Twinning Programme:** Institutions with three cycles of accreditation can be considered for University to permit twinning programme and University can constitute a committee for giving approval based on quality guidelines fixed by the university for this purpose.

## 4.2.4 Norms for Infrastructure

For establishing an Institution offering UG Level courses in Agricultural Programme(s), based on the approved intake and duration of the course per Programme, the built-up area requirement will be calculated. The land required for the same will be based on prevailing ICAR norms applicable for that location as declared by the respective competent authority to house the required built-up area as per norms. The same shall be applicable for the Institutions to be established/already established in Mega/Metro/Urban/Rural areas as mentioned as in Table 1 and shall be revised from time to time as per ICAR. However minimum required for getting affiliation is given below, but it is advisable to maintain Table 1 norms to maintain quality standards in Agriculture.

Sl. No	Name of Programme	Minimum intake (per year)	Land requirement (ha)	Faculty	Essential Instructional units
1	B.Sc.(Hons) Agriculture	120*	15	<p><b>A. Core faculty: 23</b>  Agronomy (0+1+3),  Agricultural Economics (0+1+1),  Agricultural Extension Education (0+1+1),  Entomology (0+1+1),  Genetics &amp; Plant Breeding (0+1+2),  Horticulture (0+1+2),  Soil Science (0+1+1),  Plant Pathology (0+1+1)  Animal Science (0+0+1),  Agricultural Engineering (0+0+1),  Biochemistry &amp; Physiology (0+0+1)</p> <p><b>B. Allied Faculty:</b>  Faculty for Mathematics, computer science, Sociology, Psychology, English, Food Science and Technology, Microbiology, Agrometeorology and other supporting subjects, if any, shall be adjusted from other colleges, Guest faculty, adjunct faculty and part time faculty.</p>	<ul style="list-style-type: none"> <li>• Farm house/ threshing floor/ processing centre - 1 ha</li> <li>• Crop cafeteria- ½ ha</li> <li>• Field classroom (2)- 0.1 ha</li> <li>• ELP units- vermin-composting, Nursery Poly-house/Greenhouse/any other for skill development or Entrepreneurial mode – 0.5 ha</li> <li>• Agronomy (Local Crops), Genetics and Plant Breeding, Soil Science, Physiology, Other department – 1 ha</li> <li>• Horticulture (orchard) - 1 ha</li> <li>• Organic/Natural farming - 0.5 ha</li> <li>• Plant Protection practical - 0.5 ha</li> <li>• UG practical demonstration - 2 ha</li> <li>• Laboratories and instructional facilities as per V/VI Deans' Committee report.</li> <li>• ELP and Skill courses units to be established under skill development or Entrepreneurial mode - 0.5 ha</li> </ul>
*Initially intake is restricted to 60 which can be increased later with the approval of KSNUAHS.					

Sl. No	Name of Programme	Minimum intake (per year)	Land requirement (ha)	Faculty	Essential Instructional units
2	B. Tech. (Agricultural Engineering)	60	7	<p><b>A. Core faculty:</b> 21 Soil and Water Conservation Engineering (0+1+2), Irrigation and Drainage Engineering (0+1+2), Farm Machinery and Power Engineering (0+2+2), Processing and Food Engineering (0+2+2), Renewable Energy Engineering (0+1+1), Basic Engineering and Applied Sciences (0+2+3)</p> <p><b>B. Allied faculty:</b> Faculty for Mathematics, computer science, Sociology, Psychology, English, Food Science and Technology, Microbiology, Agrometerology and other supporting subjects, if any, shall be adjusted from other colleges, Guest faculty, adjunct faculty and part time faculty</p>	<p>Implement shed, Farm Service Centre, farm implements</p> <ul style="list-style-type: none"> <li>• Green houses (10m × 20m each) – 2 Numbers</li> <li>• Drying yard/Processing yard</li> <li>• Irrigation: Drainage/Sprinkler/Drip - demonstration</li> <li>• Demonstration of different soil types</li> <li>• Workshops: 3 big rooms (70 × 35 feet each)</li> <li>• Seed drill/fertilizer drill</li> <li>• Farm machinery lab</li> <li>• Renewable energy setup- solar system/ bio-gas etc.</li> <li>• Laboratories and instructional facilities as per V/VI Deans' Committee report.</li> <li>• ELP and Skill courses units to be established under skill development or Entrepreneurial mode - 0.5 ha</li> </ul>



Sl. No	Name of Programme	Minimum intake (per year)	Land requirement (ha)	Faculty	Essential Instructional units
3	B. Tech. (Agri. Biotechnology)	60	5	<p><b>A. Core faculty:</b> 21 Plant Biotechnology (0+2+4), Animal Biotechnology (0+2+4), Microbial and Environmental Biotechnology (0+2+4), Bioinformatics (0+1+2)</p> <p><b>B. Allied faculty:</b> Faculty for Mathematics, computer science, Sociology, Psychology, English, Food Science and Technology, Microbiology, Agrometerology and other supporting subjects, if any, shall be adjusted from other colleges, Guest faculty, adjunct faculty and part time faculty</p>	<ul style="list-style-type: none"> <li>• Practical molecular biology laboratory.</li> <li>• Green house (10m × 20m each) – 2 Numbers</li> <li>• High speed internet/ servers/ DNA/ RNA &amp; protein sequence.</li> <li>• Tissue culture: transformation facility/ Media Incubation/ Washing/ Hardening – facilities</li> </ul> <p>Laboratories and instructional facilities as per V/VI Deans' Committee report.</p> <ul style="list-style-type: none"> <li>• ELP and Skill courses units to be established under skill development or Entrepreneurial mode - 0.5 ha</li> </ul>
4	B. Tech. (Food Technology)	60	4	<p><b>A. Core faculty: 21</b> Food Processing Technology (0+1+4), Food Safety and Quality Assurance (0+1+2), Food Process Engineering (0+1+3), Food Business Management (0+1+2), Food Plant Operations (0+2+4)</p> <p><b>B. Allied Faculty</b> Faculty for Mathematics, computer science, Sociology, Psychology, English, Food Science and Technology, Microbiology, Agrometerology and other supporting subjects, if any, shall be adjusted from other colleges, Guest faculty, adjunct faculty and part time faculty.</p>	<ul style="list-style-type: none"> <li>• Pilot plants as ELUs</li> <li>• Namakin line</li> <li>• Juice line</li> <li>• Canning line</li> <li>• Driers</li> <li>• Extrusion line</li> </ul> <p>Laboratories and instructional facilities as per V/VI Deans' Committee report.</p> <ul style="list-style-type: none"> <li>• ELP and Skill courses units to be established under skill development or Entrepreneurial mode - 0.5 ha</li> </ul>

Sl. No	Name of Programme	Minimum intake (per year)	Land requirement (ha)	Faculty	Essential Instructional units
5	B. Sc. (Hons.) Forestry	60	20	<p><b>A. Core faculty: 22</b>  Silviculture and Agro-forestry (0+1+4),  Forest Biology and Tree Improvement (0+1+3),  Natural Resource Management (0+1+2), Forest Product Utilization (0+1+3),  Wild Life Sciences (0+1+2),  Basic and Social Sciences (0+1+2)</p> <p><b>B. Allied faculty:</b>  Faculty for Mathematics, computer science, Sociology, Psychology, English, Food Science and Technology, Microbiology, Agrometerology and other supporting subjects, if any, shall be adjusted from other colleges, Guest faculty, adjunct faculty and part time faculty</p>	<ul style="list-style-type: none"> <li>• Forest genetic resources - 2 ha</li> <li>• Arboretum Garden – 1 ha</li> <li>• Tree Improvement units - 2 ha</li> <li>• Silvicultural model - 2 ha</li> <li>• Agro-forestry model - 1ha</li> <li>• Natural forestry - 5 ha (additional)</li> <li>• Biodiversity experiment - 2 ha (additional)</li> <li>• Land for wild life - 5 ha (additional)</li> <li>• Non timber forest - 1 ha</li> <li>• Area for Nursery – 0.5 ha</li> <li>• Watershed - 4 ha (additional)</li> <li>• Workshops in academic block.</li> <li>• College of forestry must be established either in forest area or adjacent to forests.</li> <li>• Laboratories and instructional facilities as per V/VI Deans' Committee report.</li> <li>• ELP and Skill courses units to be established under skill development or Entrepreneurial mode - 0.5 ha</li> </ul>



Sl. No	Name of Programme	Minimum intake (per year)	Land requirement (ha)	Faculty	Essential Instructional units
6	i. B. Sc. (Hons.) Community Science ii. B. Sc. (Hons.) Food Nutrition and Dietetics	60	5	<p><b>A. Core faculty: 23</b>  Food Science and Nutrition (0+2+4),  Food Policy and Public Health (0+1+2),  Apparel Design Management (0+1+2),  Textile Science and Design (0+1+2),  Family Resource Management &amp; Consumer Science (0+1+2),  Human Development and Family Studies (0+1+2),  Extension Education and Communication Management (0+1+1)</p> <p><b>B. Allied faculty:</b>  Faculty for Mathematics, computer science, Sociology, Psychology, English, Food Science and Technology, Microbiology, Agrometerology and other supporting subjects, if any, shall be adjusted from other colleges, Guest faculty, adjunct faculty and part time faculty.</p>	<ul style="list-style-type: none"> <li>Laboratories and instructional facilities as per V Deans' Committee report.</li> <li>This land is required for establishment of College, Academic block including Laboratories and experiential learning programme. The same instructional facility will also be utilised for the degree programme B.Sc. (Hons.) Nutrition &amp; Dietetics.</li> <li>ELP units to be established under skill development or Entrepreneurial mode - 0.5 ha</li> </ul>



Sl. No	Name of Programme	Minimum intake (per year)	Land requirement (ha)	Faculty	Essential Instructional units
7	B. Sc. (Hons.) Horticulture	120*	15	<p><b>A. Core faculty: 27</b>            Fruit Science (0+1+3),            Vegetable Science (0+1+3),            Floriculture and Landscape Architecture (0+1+2),            Post Harvest Technology (0+1+2),            Plant Protection (0+1+2),            Basic Sciences (0+1+2),            Natural Resources Management (0+1+3),            Social Sciences (0+1+2)</p> <p><b>B. Allied faculty:</b>            Faculties for Mathematics, computer science, Sociology, Psychology, English, Food Science and Technology, Microbiology, Agrometerology and other supporting subjects, if any, shall be adjusted from other colleges, Guest faculty, adjunct faculty and part time faculty.</p>	<ul style="list-style-type: none"> <li>• Horticultural crop museum - 1 ha</li> <li>• Botanical garden (Germ - plasm centre/ Mother plant) - 1 ha</li> <li>• Nursery - (2) /Poly houses - (6) / shade houses - (6) /Glass houses - (2) / Potting shade - (2) /Scion bank - (1) / Root stock block - (1)</li> <li>• Orchards (Important crops)- 6 ha</li> <li>• Farm office unit - 1 ha</li> <li>• Laboratories and instructional facilities as per V/VI Deans' Committee report.</li> <li>• ELP and Skill courses units to be established under skill development or Entrepreneurial mode - 0.5 ha</li> </ul>

\* Initially intake is restricted to 60 which can be increased later with the approval of KSNUAHS.

Sl. No	Name of Programme	Minimum intake (per year)	Land requirement (ha)	Faculty	Essential Instructional units
8	B. Sc. (Hons.) Sericulture	60	15	<p><b>A. Core faculty: 19</b>  Host Plant Production - Core (0+1+1),  Host Plant Production - allied (0+6),  Sericulture Crop Improvement (0+1+1),  Cocoon Crop Production (0+1+2),  Silk Product Science (0+1+3),  Basic Sciences and Humanities (0+1+1)</p> <p><b>B. Allied faculty:</b>  Faculty for Mathematics, computer science, Sociology, Psychology, English, Food Science and Technology, Microbiology, Agrometerology and other supporting subjects, if any, shall be adjusted from other colleges, Guest faculty, adjunct faculty and part time faculty.</p>	<ul style="list-style-type: none"> <li>• Host plant field - 2 ha.</li> <li>• Agronomy field - 2 ha.</li> <li>• Horticultural crop field - 1 ha.</li> <li>• Silkworm rearing house - 2 ha.</li> <li>• Commercial silkworm rearing house.</li> <li>• Chauki rearing house.</li> <li>• Mulberry Garden.</li> <li>• Grainage Block - 0.5 ha.</li> <li>• By product utilization &amp; value addition block - 0.5 ha.</li> <li>• Laboratories and instructional facilities as per V/VI Deans' Committee report.</li> <li>• ELP and Skill courses units to be established under skill development or Entrepreneurial mode - 0.5 ha</li> </ul>

## 5.1 Minimum Built-up Area Requirement

As per ICAR guidelines for each of the course and programmes

## 5.2 Administrative Area

As per ICAR guidelines for each of the course and programmes

## 5.3 Amenities

As per ICAR guidelines for each of the course and programmes

## 5.4 Norms for Books, Library facilities, Computer, Software, Internet, Printers and Laboratory Equipment of the departments and Institutions

As per ICAR guidelines for each of the course and programmes

## 6 Teaching and Non-Teaching

- As per ICAR guidelines for each of the course and programmes



- ii. Salary and other service conditions of faculty of affiliated colleges are the responsibility of affiliated Institution
- iii. Appointment of Deans of affiliated colleges should be done based on the recommendation of KSNUAHS
- iv. The qualification of the Dean, teaching and supporting staff shall be as prescribed by KSNUAHS in line with UGC/ICAR/State government regulations.
- v. The age for Contractual teaching staff shall be relaxed up to 70 years (UGC Norms) and number of such staff shall be not more than 20 per cent of the total strength.
- vi. The salary of the Dean, teaching and supporting staff shall be prescribed by the affiliated college.
- vii. The appointment of Dean of the affiliated college shall be done as per the following procedure
  - a. The governing body of the affiliated college shall call for applications for the post of Dean in the format prescribed by KSNUAHS from the candidates having at least eight years' experience in the cadre of Professor with a basic degree in Agricultural Sciences from recognised agricultural sciences University and who are less than 70 years of age as on the date of Notification.
  - b. The Governing body shall arrange for scrutiny of the applications based on the score Card prescribed by KSNUAHS from time to time, conduct interviews of the eligible candidates and submit a panel of three names along with their biodata and score-card to the Vice-Chancellor, KSNUAHS in sealed cover.
  - c. The Vice-Chancellor, KSNUAHS shall select one person from the panel of names and recommend for appointment. The Governing body of the affiliated college shall issue the appointment order to the candidate recommended by Vice-Chancellor of KSNUAHS.
  - d. The appointment of the Dean shall be for a period of three years and extendable for another six month or till further appointment is made, whichever is earlier.
  - e. In all the recruitments other than Dean, the Director of Education of KSNUAHS or his/her nominee shall be a member of the selection committee.

### 7 Pre-Requisite for Permanent Affiliation

- a. College shall be eligible for permanent affiliation in any Course/Subject/Programme after enjoying temporary affiliation for a continuous period of five years in that Programme/subject and has fulfilled all the conditions of affiliation and attained the academic and administrative standards prescribed by the University from time to time. The Course/Programme applicable for permanent affiliation should have been accredited by ICAR or NAAC.
- b. College shall have 2(f) status
- c. Eligibility criteria for permanent affiliation as specified in "KSNUAHS Guidelines"





- d. Permanent affiliation should be granted for a course on payment of Rs. 30.00 lakhs (one time) which will be valid for five years. It has to be renewed once in five years on payment of Rs 5 lakhs fee to KSNUAHS

Fee for affiliation of college for one programs.

Sl. No	Particulars	Amount in Rs	Payable at the time of
1	Application Fee (one time)	5,00,000	Application
2	Affiliation fee (One time)	50,00,000	On receipt of the approval of the state government
3	Affiliation renewal fee every year	5,00,000	Application for renewal of affiliation
4	Additional affiliation fee for every additional seat	50,000	Application for increasing in sanctioned intake

Important Note:

- All the colleges are required to maintain norms and standards of KSNUAHS/ICAR, prescribed from time to time.
- In case the previous Local Inquiry Committee has reported any short fall, the institutions shall comply with the norms and produce the compliance report within time frame prescribed by the KSNUAHS

### 8. Administrative responsibilities of KSNUAHS

#### a. Monitoring of Admissions:

- 60%-Counselling quota (KCET conducted by KEA).
- 40% management quota.

#### b. Conduct of Examination

- Final Theory, Practical, Reregistered/supplementary examinations.
- Result declaration, OGPA card, Provisional degree certificate and Degree certificate.
- Sports-ICT.

#### c. Administration/monitoring

- Inspection by KSNUAHS.
- Compliance report.
- Monitoring Principals monthly/half yearly/annual report.
- Surprise visits.
- Execution / renewal of Memorandum of Understanding once in Four Year.

#### d. Monitoring and execution of affiliation process

- Periodic inspection by local inquiry committee appointed by KSNUAHS shall be undertaken to ensure quality education.
- Academic report, Financial report (including Audit Utilization Certificate), Students Placement Report and Faculty Recruitment/ Up-gradation shall be submitted by the

affiliated colleges to the KSNUAHS in the prescribed formats every year mandatorily and additionally as and when sought by the KSNUAHS.

### 9 Miscellaneous

#### 9.1 Repeal and Savings

- i. Notwithstanding anything contained in the foregoing, the KSNUAHS, Shivamogga shall have the power to issue directions/clarifications/orders and prescribe such format / procedure, as it may deem fit to implement the provisions of these Regulations to address and removal of any difficulty.
- ii. Nothing in the foregoing may be construed as limiting the power of the University to amend, modify or repeal any or all of the above.

#### 9.2 Interpretation and Powers

- i. In case of any ambiguity in these Regulations, if any, the ICAR/UGC regulations shall prevail, and any question as to the interpretation of these Regulations shall be decided by the KSNUAHS, whose decision shall be final.
- ii. The KSNUAHS shall have the powers to issue clarifications to remove any doubt, difficulty or anomaly which may arise during the implementation of the provisions of these Regulations.
- iii. Subject to the provisions of these Regulations, the Executive Council may, from time to time, formulate/frame, amend, alter, or rescind any or all the provisions brought out in this Regulation or for such other norms and standards relating to affiliation matters.

#### 9.3. Participation in KSNUAHS Events

- i. The teaching faculty members, administrative/ supporting staff and/ or students shall participate in the KSNUAHS events including academic, cultural, sports or literary events, as and when required, not at the cost of KSNUAHS.
- ii. The Dean of the affiliated college or his/her nominee shall attend the meetings convened by KSNUAHS, as and when required, at no cost to KSNUAHS.

#### 9.4. Establishment and maintenance of cell/committee

- i. Affiliated college should establish and maintain cell/committee mandated by ICAR/ UGC/Government such as Grievance Redressal Cell, Anti Ragging Cell and POSH Committee as per the norms and guidelines notified by the ICAR/ UGC/Government time to time.
- ii. Any other Committees/cell required to establish as per the direction of ICAR/ UGC/Government

#### 9.5. Grants and financial Assistance:

- i. Affiliated college shall not apply to KSNUAHS or State Government for any financial assistance for functioning of college.
- ii. Affiliated college may apply through the KSNUAHS for financial assistance from UGC/ICAR/Other Central Government agencies for teaching/research infrastructural



development / improvement, faculty improvement (HRD), fellowships to students, organization of summer schools/ winter schools/ short courses/ seminars/ symposia/ workshops/ trainings/ projects, etc.

### 9.6. Accreditation by ICAR:

- i. KSNUAHS shall guide and facilitate the affiliated colleges for applying ICAR for accreditation. It is the responsibility of the affiliated college to fulfil all the requirement and get the affiliation from affiliating authority.

### 9.7. Non-Compliance:

- i. The rights conferred on a college by affiliation, either temporary or permanent, may be withdrawn in whole in part or modified, if the college has failed to comply with any of the provisions of the UAS Act 2009, or the college has conducted in a manner prejudicial to the interest of the education [Section 48 of UAS Act 2009].

### 9.8. Arbitration:

- i. Any dispute arising between KSNUAHS and affiliated college shall be resolved by a committee constituted by the Board of Management of the KSNUAHS. The Vice Chancellor, KSNUAHS is the final authority for arbitration purposes and the jurisdiction lies within Shivamogga Corporation limits only.

**9.9. Annexure:** Enclosed Annexure are integral part of regulations.

#### Annexure

1. Application Proforma.
2. KSNUAHS Act
3. KSNUAHS Statutes on Temporary Affiliation of Colleges
4. ICAR Guidelines
5. ICAR Model Act.
6. Dean Qualification
7. Faculty Norms
8. TAAS (Teacher Appointments and Approvals) of all the teachers in the Affiliated and Autonomous Colleges
9. Qualification Faculty
10. Adjunct faculty Norms
11. Norms for duration and entry level Qualification
12. Approved/Instituted nomenclatures of University Courses



**KELADI SHIVAPPA NAYAKA UNIVERSITY OF AGRICULTURAL AND  
HORTICULTURAL SCIENCES, SHIVAMOGGA**

**APPLICATION FOR STARTING NEW COLLEGE / INSTITUTE**

1.	DETAILS OF PROPOSED COLLEGE / INSTITUTE		
a.	Name :		
b.	<b>Address :</b> ..... ..... .. Pin code :		
c.	Phone No.:	d.	Fax No.:
e.	Website :	f.	E-mail:

2.	<b>DETAILS OF EDUCATIONAL AGENCY</b>		
	TRUST/INSTITUTION/ SOCIETY	TRUSTEE / SECRETARY	
	Name : .....  Address : ..... ..... .....  Phone No. (O)                      (R) (M)  E-mail :                      Fax:		Name : .....  Address : ..... ..... .....  Phone No. (O)                      (R) (M)  E-mail :                      Fax:

**3. Nature of the proposed College (please tick the relevant box):**

Sl. No.	Details	Men	Women	Both
i.	Degree			

**4. Location**

- a. Name of the City / Municipal :  
Town / Town Panchayat /  
Village Panchayat
- b. Revenue District / Taluk :
- c. Nearest Post Office :
- d. Nearest Railway Station :

**5. Status of Educational Agency (Please attach the copy of Bye Law / Constitution)**

- a. Registered Society
- b. Trust

c. Corporate Entity

d. Others (Please specify)

## 6. Land Details

a. Site Survey No. of the Land :  
(Please attach a map of the Location)

b. Area of the land :

c. Nature of ownership (Please :  
attach the copy of the original documents)

Own

In the name of Trust

d. Whether the land is clearly demarcated by Fencing / boundary wall (please attach the copy of the original documents and the topographical sketch of the College) : Yes No

e. Whether the land is contiguous : Yes No

f. Whether the surroundings are suitable for educational purpose : Yes No

g. Whether land use certificate obtained : Yes No

h. Whether land continuity certificate obtained : Yes No

i. Whether the college has other institutions in the same premises (please provide the details) : Yes No

7. Need and justification for establishing the new College :  
(Attach the justification in enclosure)

## 8. Building Details (The College should have a permanent building)

### PERMANENT BUILDING:

a. Location : Yes No

b. Whether building plan is approved by Local authorities/ Town and country planning : Yes No

c. Whether the Building is RCC roofed : Yes No

d. Building Completion Certificate obtained (please attach a copy) : Yes No

e. Stability Certificate of the Building obtained (please attach a copy) : Yes No

f. Whether adequate arrangements are made for the disposal of the laboratory wastes : Yes No

g. Whether adequate toilet facilities available for Gents/Ladies : Yes No

h. Whether the buildings have trouble free for access physically challenged person : Yes No

**9. Divisions/Departments/Sections proposed along with Cadre-wise teaching staff.**

Sl. No.	Divisions/Departments/Sections including mergers shown in bracket	Teaching Staff required			
		Professor	Assoc. Prof.	Asst. Prof.	Total
A. Divisions/Departments/Core Faculty					
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
Total					
B. Sections/Allied Faculty					
9.					
10.					
11.					
Total					

**10. Administrative Staff for Divisions/Departments/Sections**

Sl. No.	Divisions/Departments/Sections	Assistant *	Lab Asst.	Field Asst.	Attendant/Messenger	Total
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
<b>Total</b>						

## 11. Manpower of Dean's Office

Sl. No.	Name of the Post	No. of Posts
1.	Dean	
<b>A. Establishment</b>		
1.	P.A./P.S. to Dean	
2.	Asst. Administrative Officer	
3.	Asst. Academic Officer	
4.	Assistant Accounts Officer	
5.	Assistants (one for each AAO)	
6.	Steno/Computer Operators	
7.	Driver	
8.	Farm Manager (Asst. Prof.)	
9.	Store Keeper	

<b>B. Central Instrumentation Laboratory</b>		
1.	Instrumentation Asst. Engineer	
2.	Instrumentation Technician/Lab Asst.	
<b>C. Library Staff</b>		
1.	Asst. Librarian (Asst. Prof. cadre)	
2.	Library Asst./Clerk	
3.	Shelf Asst.	
<b>D. Students Welfare</b>		
1.	Physical Education (Asst. Prof.)	
2.	Attendant	
<b>E. Hostel Staff</b>		
1.	Warden	
2.	Care taker/Asst.	
<b>F. Estate Branch</b>		
1.	Junior Engineer	
2.	Security Asst.	

## 12. Land Required

(A) 1) Plain Regions :

(B) Land Utilization Pattern :

Sl. No.	Departments	(Acres) Plain
1.	Main Building/Hostels/Residential Quarters (Including roads)	
2.	Playground & other amenities	
3.	Farm Area, including godown/ stores	

**Note:** If land is not in one stretch, it should be at least within a radius of 5 kms



**(C) Division/Department/Section-wise land allocations (acres)**

Sl. No.	Departments	(Acres) Plain
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
Total		

**13. Infrastructure facilities (Floor space required)****A. Central Facilities**

Sl. No.	Details	No. of Rooms	Dimensions (in ft)
1.	Dean Office		
2.	P.A. Room		
3.	Committee Room with video conferencing facility		
4.	Assistant Administrative Officer including staff		
5.	Assistant Accounts Officer including staff		
6.	Assistant Academic Officer including staff		
7.	Exam Cell (300 capacity)		
8.	Evaluation Room		
9.	Faculty Room (Ladies)		
10.	Faculty Room (Gents)		
11.	Placement Cell		
12.	Smart Lecture Halls		
13.	Exam Hall Cum Auditorium		
14.	Library/Book Bank		
15.	Common Utility Room		
16.	Central Laboratory		
17.	Hostels including Mess, Gym/Indoor, Reading Room, Warden Room, Store etc.		
18.	Canteen		
19.	Wash room (with toilet & urinary facilities)		
20.	Parking space		
21.	Farm stores, threshing yards including implements and tractor sheds		

<b>22.</b>	Vehicles		
	i. Car		
	ii. Jeep/Car staff		
	iii. Bus		
	iv. Pickup van		
	v. Motor Bikes		
	vi. Minibus (30 capacity)		
	vii. Tractors		
<b>23.</b>	Drinking water and Irrigation facilities		
<b>24.</b>	Vehicle Shed		

#### **B. Divisions/Departments/Sections**

<b>Sl. No.</b>	<b>Details</b>	<b>No. of Rooms</b>	<b>Dimensions (in ft)</b>
<b>1</b>	Office of Head	12	
<b>2</b>	Faculty Rooms 1+1	12	
<b>3</b>	Clerical/technical staff	12	
<b>4</b>	Laboratories	12	
<b>5</b>	Field/Lab Stores	5	
<b>6</b>	Green house/poly house/Nursery facilities (Hort. dept.)	1/2 acres	

#### **14. Lab/Field equipments for each Division/Department/Section)**

##### **List Department Wise:**

<b>Sl. No.</b>	<b>Equipment</b>	<b>Number</b>

- 15.** Whether the Trust/Society/Educational agency undertakes to appoint qualified teaching, non-teaching and supporting staff as prescribed by the University and the Government of Karnataka and pay salary as recommended by the State Government (App and Affidavit)

**YES**

**NO**

- 16.** Whether the Trust/Society/Educational agency agrees to undertake to collect tuition fees and other fees only at the rates prescribed by Government/University from time to time.

**YES**

**NO**

17. Whether the Trust/Society/Educational agency agreeing to admit students as per guidelines prescribed by the Government/University from time to time.

YES

NO

18. Whether the Trust/Society/Educational agency agrees to undertake to follow all the rules and regulation from by KSNUAHS, Shivamogga time to time.

YES

NO

### 19. APPLICATION FEE

1. Degree course (each)

**Rs.5,00,000/- (Rupees Five lakhs Only)**

Application fee has to be paid in the form of Demand Draft/Bankers Cheque (Crossed) drawn (from the nationalized banks only) in favour of “**The Comptroller, KSNUAHS, Shivamogga**”.

Details of Application fee remitted:

Demand Draft/Bankers Cheque No.	Date	Name of the Bank	Amount (Rs.)

### DECLARATION

I/We hereby certify that the particulars furnished above are correct and the Trust/Society/Educational agency agrees to abide by the rules and regulations prescribed by the Keladi Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga from time to time for running College/Institute.

Place:

Signature of the person

Date:

Duly authorized by the Trust/Society

### Documents Required:

All the necessary documents supporting your claims in this application, including:

1. Copy of Registration Certificate of Society/Trust
2. Proof of Land Ownership/Lease Agreement.
3. Building Plan Approval & Infrastructure Details.
4. List of Faculty Members with Qualifications.
5. Financial Statements of the Last 3 years.
6. Proof of Fee Payment (Demand Draft Copy)
7. Any other relevant documents.

**THE APPLICATION SHALL BE SUBMITTED WITH COPIES OF THE FOLLOWING DOCUMENTS**

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1. Registration of the Society/Trust along with details of Constitution and Memorandum of Association.
2. Letter from the Competent Authority designated by the Government concerned for classification of land and its location as Metropolitan or other areas.
3. Land Use Certificate from the Competent Authority designated by the Government concerned.
4. Registered land (along with latest EC)/Govt. leased land documents in the name of the applicant.
5. Building Plan of the proposed college prepared by a registered Architect and approved by the Competent Authority designated by the Govt. Concerned.
6. Registered documents by the registered Society/Trust earmarking land and building for the proposed college.
7. Details of the latest fund position along with photocopies of relevant bank accounts, including the evidence of the Corpus Fund earmarked for the purpose.
8. Detailed Project Report giving Background of the society/Trust, development plan for the college with timeline, Architectural master plan including the land use, policy with regard to faculty recruitment, Structure of academic and administrative governance, sources of financing of capital and operating expenditure and resource projections and their utilization schedule.
9. Background of the society/Trust with reference to its experience in promoting managing and operating educational institutions; details of its promoters including their background; its activities in the social, charitable and educational spheres since its inception and its Vision and Mission.
10. Topographical sketch of the land with Survey Nos. along with surrounding area with Survey Nos. signed by the Village Administrative Officers to show that the land are continuous and in one block. College Land should be colored in the sketch.