



ಕೆಲದಿ ಶಿವಪ್ಪ ನಾಯಕ ಕೃಷಿ ಮತ್ತು ತೋಟಗಾರಿಕೆ ವಿಜ್ಞಾನಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ, ಶಿವಮೊಗ್ಗ
**KELADI SHIVAPPA NAYAKA UNIVERSITY OF AGRICULTURAL AND
 HORTICULTURAL SCIENCES, SHIVAMOGGA**
 Main Campus : Iruvakk, Sagara Taluk, Shivamogga District, Karnataka

Dr. B. Hemla Naik Ph.D.(Hort.);PGDH (Israel);e-Lng.(USA)
 Director of Education

Directorate of Education
 Sharavathi Administration block
 KSNUAHS, Iruvakk campus,
 Anandapura Hobli, Sagara Taluk,
 Shivamogga, Karnataka-577412

No. DOE/UAHS(S)/BTA-2023 /Inviting Appl./ 650/2023-24

Date: 02/08/2023

Circular

Sub: Inviting applications for the award of **University Best Teacher -2023**
 at KSNUAHS, Shivamogga – reg


Ref.: Proceedings of the Officers meeting held on 05-07-2023 no.: VC/KSNUAHS/OM
 Proceedings/6-5/2023-24, dated : 10-07-2023.

In the Officers meeting held on 05-07-2023, it was decided to honour the teachers who excelled in teaching on 11th Foundation Day of the University. Hence, the University is inviting the applications for the University Best Teacher award for the year -2023. In this connection, all the Deans are here by informed to nominate three names of the teachers of the respective campus for Best Teacher Award by following the guideline of the University for the selection of Best Teacher Award (Annexure-1).

The Nominations along with the biodata in prescribed proforma (2 copies) to be submitted to this office on or before 14-08-2023.

Note :

- 1) The Teachers evaluation proforma submitted by each student for each teacher to be submitted to this office.
- 2) Strictly follow the University Guidelines attached with this letter while nominating the teachers.


Director of Education
Director of Education
 Keladi Shivappa Nayaka University of
 Agricultural and Horticultural Sciences
 SHIVAMOGGA

Enl.: Guidelines, Teacher Evaluation Proforma
 and Application format

To,

1. Dean (Agri.), College of Agriculture, Navile, Shivamogga
2. Dean (Hort.), College of Horticulture, Mudigere
3. Dean (Hort.), College of Horticulture, Hiriyur
4. Dean (Forestry), College of Forestry, Ponnampet

CWC to,

1. Registrar/Director of Research/Director of Extension/Dean (PGS)/Administrative Officer, KSNUAHS, Iruvakk, Shivamogga and Special Officer, College of Agricultural Sciences, Iruvakk
2. Personal Secretary to VC to bring the kind notice of the Hon'ble Vice Chancellor, KSNUAHS, Iruvakk, Shivamogga
3. Office copy *and* Dean(Student Welfare), KSNUAHS, Iruvakk, Shivamogga.

Annexure-1

Guidelines for selection of teachers for Best Teacher Award at UAHS, Shivamogga

- Ref:
1. Proceedings of the meeting of Deans/Heads of the Departments of different colleges held at UAHS, Shivamogga held on 23.06.2015.
 2. UAHS(S)/R15th ACM/3543(a)/2017-18, Dt : 19-02-2018
 3. Proceedings of the Officer meeting dated : 27-09-2019
 4. UAHS(S)/R/Guidelines/Best Teacher Award/2656/2019-20, Dt : 23-10-2019
 5. Proceedings of the meeting of Best Teacher Award: UAHS/DoE/Best Teacher Award/1244(a)/2019-20, Dated : 13-11-2019

As per the above references, the committee framed guidelines to select teachers for Best Teacher Award to be bestowed during the Foundation Day of the University. Both UAS, Bengaluru and KSNUAHS old guidelines for the purpose were suitably modified to bring in transparency in selection process. It was decided to give away one Best Teacher award at the University level. Accordingly the revised guidelines for selection to the award will be done in **three stages**;

1. In the **First stage**, the list of all teachers irrespective of teaching, research or Extension faculties, involved in teaching in last five years will be given to the passed out final year students available during getting marks cards and provisional degree certificates from the College, and students have to evaluate only **best five** teachers among the list of **total teachers** using the revised simplified proforma (enclosed) provided by the respective Deans and or their nominees other than teachers from their Colleges. Dean of respective College has to send the **top three teachers** among the list of **five teachers** evaluated by the students.
2. In the **second stage**, Dean of respective College has to get the **Bio data or work done report** of the short listed teachers (6 copies) in last five years and deposit them along with teachers evaluated papers with the Directorate of Education in the **sealed cover**. Then the University level committee will evaluate the Bio data submitted by the teachers for **85 marks** as per the revised proforma (enclose).
3. In the **third stage**, the University level committee involving one **External Expert** will evaluate the teacher through **oral presentation (using black board/PPT/Audio visual)** on a topic. The score for oral presentation is limited to **15 marks** (proforma enclosed).
4. In the final assessment (for 100 marks) to select the Best Teacher will be on consolidation of the scores scored by each teacher in the 2nd stage (bio data for 85 marks) and 3rd stage (oral presentation for 15 marks)
5. The teachers who were awarded best teacher once will not be eligible for the same award in future in the University.
6. The teachers who are nominated for the award should not have any pending enquiries or should not have been imposed any major or minor punishments.
7. The teachers who have put in five years of service are eligible to for apply for Best Teacher award.

Teacher Evaluation by Students

Teacher's Name : _____

	EXPLICIT CURRICULUM : How well does the teacher teach the core subject?	Maximum marks	Marks scored
1.	Knowledge and proficiency in the subject	5.00	
2.	Punctuality and Preparedness (regularity)	5.00	
3.	Whether Teacher encourages the student for queries	5.00	
4.	Unbiased evaluation by the Teacher	5.00	
5.	Use of teaching aids/skills by the Teacher and style of presentation	5.00	
	Total score out of 25		

Note : The total score is used only for short listing of 5 teachers

Student Name & Signature :

ID No.:

Date :

Work done report (Bio Data) format for Best Teacher Assessment-2023

APPLICATION FORM

Affix Passport
size Photo

1.	Name & Address of the Faculty		
2.	Total length of teaching at UG & PG level in years.		
3.	Number of lectures actually taken year wise in the last 5 No. of courses taught in last 5 years UG Teaching PG Teaching	2018-19	
		2019-20	
		2020-21	
		2021-22	
		2022-23	
4.	Specific efforts made for improving teaching methodology		
	a. Manual Prepared		
	b. Audio visual prepared		
	c. Instructional Materials / Aid developed: Lecture Notes/ e-notes		
	d. Outline / Lesson Plan given to students		
5.	No. of PG students guided year – wise who received degree in last 5 years		
	Year	M.Sc.	Ph. D.
	2018-19		
	2019-20		
	2020-21		
	2021-22		
	2022-23		

6.	Training programmes conducted in last 5 years related to students activities duration of Course & Number of courses conducted may be furnished	
7.	Publications out of students thesis in last 5 years	
	If not guided, research papers published during last 5 years	
8.	Number of students who have been guided having won ICAR Jawaharlal Nehru thesis Award/INSA Award/NAAS award or National Professional Societies award of respective disciplines excluding private society award.	
9.	Involvement in RAWEP/HOT/EL courses	
10	Additional Responsibility . 1. Warden 2. ADSW 3. Coordinator of Exam Cell 4. Tour Leader Assistant Registrar/Any other	
11	Operation of Externally Funded Projects . As PI – As Co-PI	

Signature

Date :
Place :

Designation

Note : Any ambiguity with the claims made which are not supported with proper documents will not be considered for assessment.