

## Annexure - A2

## III. Qualification and Scorecard for the direct recruitment of Librarian in the University of Agricultural and Horticultural Sciences, Shivamogga.

## Qualifications:

1. Master's Degree in Library Science/Information Science/Documentation with at least 55% marks or its equivalent grade of B in the UGC 7 points scale & consistently good academic record.
2. At least 13 years as Deputy Librarian in a University Library or 18 years experience as a University/National Institutes/College/Librarian of which at least 3 years shall be as Deputy Librarian.

OR

M. Phil. / Ph.D. Degree in Library Science/Information Science/Documentation/ Archives & Manuscript keeping with 10 years experience as a University/National Institutes/College/ Librarian of which at least 3 years shall be as Deputy Librarian.

Desirable: Evidence of innovation in Library services & organization of published work.

## Score Card: Allotment of Marks

Sl No.	Particulars	Marks allotted for main items
1.	Academic Qualifications	20
2.	Experience in the field of Library Science/Information Science/Documentation.	20
3.	Out station experience	05
4.	Scientific publications	15
5.	Attainment in the field (as Assistant Librarian/College Librarian/Documentalist/Deputy Librarian & above).	20
6.	Exposure to Symposium / Seminar / Summer Institute / Winter Institute / Refresher Courses / Workshop & Training Programme (during the tenure of Assistant Librarian / College Librarian / Documentalist / Deputy Librarian & above).	05
7.	Confidential reports of the preceding 5 years.	05
8.	Performance in the interview	10
<b>Total</b>		<b>100</b>

## EXPLANATORY NOTES FOR AWARD OF MARKS

1.	Academic Qualifications and medals	Maximum Marks Allotted = 20
a.	Bachelor's Degree (any degree)	Maximum marks allotted = 3 Marks shall be awarded on <i>Prorata</i> basis on the basis of 50% = 0, 100% = 3 marks.
b.	Master's Degree in Library Science/Information Science/ Documentation	Maximum marks allotted = 06 1a. Bachelor's Degree in Library Science (One year course) as a part of PG Programme = 2 marks [Marks shall be awarded on <i>Prorata</i> basis of 50% = 0, 100% = 2 marks. 1b. Master's Degree in Library Science (one Year Course) = 4 marks [Marks shall be awarded on <i>Prorata</i> basis of 50% = 0.0 mark, 100% = 4 marks. OR 2. Master's degree in Library Science [Two Years integrated course = 6 marks (Marks shall be awarded on <i>Prorata</i> basis of 50% = 0.0 mark, 100% = 6 marks]
c.	M. Phil/Ph.D. in Library Science/ Information Science/ Documentation/ Archives/Manuscript keeping.	Maximum marks allotted = 05 a. Ph.D = 5 marks b. M.Phil = 3 marks
d.	Higher Degree other than Library Science (M.A/ M.Com/M.Sc/MBA)/higher training in the field.	Maximum Marks allotted = 02 a. M.A/ M.Com/M.Sc/MBA = 2 marks b. Higher academic Training (21 days & above) = 1 mark for each training.
e.	Medals/Awards/Recognitions	Maximum marks allotted = 4 marks a. University Gold medal = 2 marks each. b. Any other academic award = 1 mark each  If a candidate secures more than one Award/ Medal/Recognition for the same degree and or achievement, the highest award will be considered for allotting marks.

2.	Experience in the field of Library Science/ Information Science/ Documentation.	<p><b>Maximum marks allotted = 20</b></p> <p>a. Assistant Librarian/College Librarian/Documentalist = <b>0.5 marks / year.</b></p> <p>b. Deputy Librarian/Sr. Documentalist = <b>1.0 mark/year.</b></p> <p>c. University Librarian = <b>2 marks/year.</b></p> <p><b>Note: To be supported by certificate issued by the competent authority.</b></p>
3.	Out station experience in the cadre of Assistant Librarian and above	<p><b>Maximum marks allotted = 05</b></p> <p>1. A &amp; B class city/ University HQ = <b>Nil.</b></p> <p>2. C class city = <b>0.5 mark</b> per year.</p> <p>3. Others = <b>1 mark</b> per year of service.</p>
4.	Scientific publications	<p><b>Maximum marks = 15</b></p> <p>a. Books/Bibliographies published/compiled = <b>0.5 marks/each (Maximum = 5 marks)</b></p> <p>b. Articles published in International Journals = <b>2 marks each (Maximum = 4 marks).</b></p> <p>c. Articles published in National Journals = <b>1 mark each (Maximum = 4 marks).</b></p> <p>d. Paper presented at conferences/seminars etc. = <b>0.5 mark each (Maximum = 2 marks)</b></p> <p>e. Chapters in standard books = <b>0.5 mark each (Maximum = 2 marks)</b></p>
5.	Attainment in the field (as Assistant Librarian and above).	<p><b>Maximum Marks = 20</b></p> <p>a. Offering courses for UG/PG to the Students = <b>0.5 marks/ course/year (Maximum = 05)</b></p> <p>b. As an Expert in the Selection Committees of ICAR/UGC/SAU's <b>1 mark each = (Maximum = 2 marks)</b></p> <p>c. Conducting book exhibition on special occasions <b>1.0 mark each = (Maximum = 2 marks)</b></p> <p>d. Major advisor / Guide for M.Phil/ P.hD, <b>1 mark per student = (Maximum = 3 marks)</b></p> <p>e. Creation of Databases/Digitization i) As a Leader (<b>2 marks each</b>) ii) As a Associate <b>1 mark each (Maximum 4 marks)</b></p> <p>f. Innovative library services i) As a Leader (<b>2 marks each</b>) ii) As a Associate <b>1 mark each (Maximum 4 marks)</b></p> <p><b>Note: All certificates should be issued by the competent authority.</b></p>
6.	Exposure to Symposium/ Seminar/Summer Institute/ Winter Institute/ Refresher Courses/ Workshop & Training Programme (during the tenure of Assistant Librarian/College Librarian/Documentalist/ Deputy Librarian & above).	<p><b>Maximum marks allotted = 05</b></p> <p>1. For conducting/Organizing Symposia/Seminars/ Summer Institute/Winter Institute/Refresher course/ Workshop/Training Programme at :</p> <p>a) <b>International = 4 marks/activity as Leader/ Director; 2 marks/activity as Associate Leader/Co-Director.</b></p> <p>b) <b>National level = 3 marks/activity as Leader/ Director; 1.5 marks/ activity as Associate Leader/ Co-Director.</b></p> <p>c) <b>University level = 2 marks/activity as Leader/ Director; 1.0 mark/activity as Associate Leader/Co-Director.</b></p> <p>2. For participating in Symposia/ Seminars/Summer Institute/Winter Institute/Refresher course/ Workshop/Training Programme as:</p> <p>a) Resource Person to impart training = <b>2 marks/ activity</b></p>

7.	Confidential reports of the preceding 3 years.	Maximum marks allotted = 05 Grading given by the Reporting Officer: 1. A/A <sup>+</sup> /A <sup>-</sup> = 1 mark per year. 2. B/B <sup>+</sup> /B <sup>-</sup> = 0.75 mark per year. 3. C/C <sup>+</sup> /C <sup>-</sup> = 0.5 mark per year. 1) <b>Note:</b> In case the confidential reports of a candidate for the assessment period are not satisfactory and if the candidate has been inflicted with penalties on Statutory enquiry he will get no marks for major punishments and 50% marks for minor punishments out of the marks earmarked for confidential reports.
8.	Performance in the interview	Maximum marks allotted = 10
9.	General	
	<ol style="list-style-type: none"><li>1. The eligibility as well as suitability of a candidate shall be considered based on the information supplied by him in his application.</li><li>2. All the items as mentioned in the application shall be supported by the relevant and authorized documents. Only such documents/records will be taken into consideration for award of marks.</li><li>3. Prescribed certificates should be obtained from competent authority on or before the last date of submission of application. In case of Centre of Excellence/Infrastructure created, certificate issued by the Vice-Chancellor in case of Universities/Directors in case of National Institutes only will be considered.</li><li>4. Any additional documents/certificates/record given after the last date for submission of filled-in application will not be considered for award of marks.</li><li>5. If a candidate has submitted more than one application prescribed for the same post before the last date, the latest application will be considered as valid for the purpose of recruitment.</li><li>6. Interviews will be conducted by the Selection Committee duly constituted as per the statutes of the University and the marks for Sl. No. 1 to 7 as well as for performance in interviews will, be awarded by the Selection Committee and the decision of the Selection Committee shall be final.</li></ol>	

By Order  
M.S. Ganesh Babu  
Registrar

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