

**KELADI SHIVAPPA NAYAKA UNIVERSITY OF AGRICULTURAL AND HORTICULTURAL  
SCIENCES, SHIVAMOGGA - 577202**



**APPLICATION FORM FOR RECRUITMENT OF UNIVERSITY LIBRARIAN**

*To be filled by the applicant's own handwriting*

**Name:** \_\_\_\_\_

**Post applied for:** \_\_\_\_\_

**Advertisement No. and Date:** \_\_\_\_\_

**DD No. with Date and Name of the Bank:** \_\_\_\_\_

**Note:**

1. Please answer each question clearly and completely.
2. The eligibility and suitability of a candidate shall be considered based on the information provided in the application.
3. All claims mentioned in the application should be supported by relevant and authorized documents.
4. Certificates for prescribed qualifications must have been obtained from Competent Authority on or before the last date to submission of application.
5. Applications should be complete in all respects as on the date of submission. Any additional documents / certificates / records provided after the last date for submission of filled – in application will not be considered for award of marks.
6. If a candidate has submitted more than one application for the same post, the latest application submitted within the prescribed last date shall be considered as valid for the purpose of recruitment.
7. Separate sheets may be attached wherever necessary.
8. Incomplete applications shall be rejected.
9. The selection procedure shall be accordance with the Act and statutes of the University qualification and the score card published in Karnataka Gazette dated: 25-12-2014 under No: UAHS(S)/R/Quali. & Score card (officers posts)/2906/2014-15, dated: 25-11-2014 and also available on website: [www.uahs.edu.in](http://www.uahs.edu.in)

## APPLICATION FORM

1. <b>Name of the post</b>																															
2. <b>Name of the candidate in full</b> (In capital letters as appearing in the degree certificate)																															
3. <b>Address:</b> (to which all communications to be sent) (Telephone No. with STD code, Mobile No. and E-mail, if any:																															
4. <b>Are you an Indian Citizen?</b>	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Yes</td> <td style="padding: 5px;">No</td> </tr> </table>	Yes	No																												
Yes	No																														
5. a) <b>Sex</b>  b) <b>Date of Birth</b> (To be supported by a copy of the valid certificate / SSLC marks card)	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Mal</td> <td style="padding: 5px;">Female</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <th style="padding: 5px;">Day</th> <th style="padding: 5px;">Month</th> <th colspan="4" style="padding: 5px;">Year</th> </tr> <tr> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> <td style="width: 30px; height: 20px;"></td> </tr> </table>	Mal	Female	Day	Month	Year																									
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6. <b>Place of Birth, District and State</b>																															
7. i) <b>Do you belong to Scheduled Caste or Scheduled Tribe?</b> If yes, please indicate the category and enclose a certificate in the prescribed format from the competent authority a) Caste b) Sub-Caste  ii) <b>Do you belong to any Backward Class (Cat. I, II (A), II(B), III (A) &amp; III (B))?</b> If yes, please indicate the category and enclose a certificate in the prescribed format from the competent authority? b) Caste b) Sub-Caste  iii) <b>Do you belongs to any Horizontal Reservation category [Women (W), Rural Candidates (RC), Ex-Serviceman (Ex-Ser), Kannada Medium (Kan.), etc.]?</b>  iv) <b>Do you belongs to Hyderabad Karnataka Region (HKR) Reservation (Please tick ✓)</b> If yes, please indicate the category and enclose the relevant certificates issued by the Competent Authority as required under the Government Notification-II No. DPAR 43 HKC 2013 dated: 29-01-2014	<table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Yes</td> <td style="padding: 5px;">No</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">SC</td> <td style="padding: 5px;">ST</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Yes</td> <td style="padding: 5px;">No</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Cat-1</td> <td style="padding: 5px;">IIA</td> <td style="padding: 5px;">II B</td> <td style="padding: 5px;">IIIA</td> <td style="padding: 5px;">IIIB</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Yes</td> <td style="padding: 5px;">No</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">W</td> <td style="padding: 5px;">RC</td> <td style="padding: 5px;">Ex-Ser.</td> <td style="padding: 5px;">Kan.</td> <td style="padding: 5px;">Others</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Yes</td> <td style="padding: 5px;">No</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">Cat-1</td> <td style="padding: 5px;">IIA</td> <td style="padding: 5px;">II B</td> <td style="padding: 5px;">IIIA</td> <td style="padding: 5px;">IIIB</td> </tr> </table> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td style="padding: 5px;">W</td> <td style="padding: 5px;">RC</td> <td style="padding: 5px;">Ex-Ser.</td> <td style="padding: 5px;">Kan.</td> <td style="padding: 5px;">Others</td> </tr> </table>	Yes	No	SC	ST	Yes	No	Cat-1	IIA	II B	IIIA	IIIB	Yes	No	W	RC	Ex-Ser.	Kan.	Others	Yes	No	Cat-1	IIA	II B	IIIA	IIIB	W	RC	Ex-Ser.	Kan.	Others
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8. <b>Fathers' name, Address and occupation</b>																															

9. Languages known				
Language	Read	Write	Speak	Examination Passed

**10. Academic Qualifications:** (To be supported by copies of certificate)

Examination / Degree passed	Subject Studied	Marks obtained (%)	College / University	Year of entry	Year of Completion
Bachelor's					
Master's in Library Science/ Information / Documentation					
M/Phil.in Library Science/ Information Science/ Documentation/Archives/ Manuscript keeping					
Doctoral in Library Science/ Information Science/ Documentation/Archives/ Manuscript keeping					
Higher degree other than Library Science (MA/ M.Com/M.Sc/MBA/higher training in the field.					

- Note: 1. Field of specialization should be indicated clearly at the Master's and Ph.D. degree level.  
2. The candidate shall furnish an attested copy of the certificate of equivalent percentage of marks in the case of award of marks other than 10 point scale.

**11. Experience in the field of Library Science/Information Science/Documentation.**

Particulars	Institution	From	To	Years and Months	Remarks
1. University Librarian					
2. Deputy Librarian/ Sr. Documentalist					

3. Assistant Librarian/ College Librarian/ Documentalist					
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**Note:** a) For a given year the highest position held will be considered for allotment of marks i.e., the award of marks shall not overleap.

b) A person holding additional post under the same cadre will be assessed only for the basic post held.

**12. A. Outstation Service (other than A & B cities and metropolitan cities)**

	Place / Taluk / District	From	To	Years and Months	Remarks
a. University Librarian					
b. Deputy Librarian					
c. Assistant Librarian					

Note: Enclose certificate issued from the competent authority for outstation service.

**12. B. Exposure to Symposia / Seminars / Summer Institutes / Winter Institutes/Refresher Courses / Workshops / Training Programmes (during the tenure of Assistant Librarian/College Librarian/Documentalist/ Deputy Librarian & above).**

Events	Numbers	Remarks
a) Organizing / Conducting <ul style="list-style-type: none"> <li>i) International level</li> <li>ii) National level</li> <li>iii) University level               <ul style="list-style-type: none"> <li>a) As Leader</li> <li>b) As Co-Leader</li> </ul> </li> <li>iv) Participating as Resource Person to impart training</li> </ul>		

Note: Furnish details on a separate sheet by enclosing certificate (s) issued from the competent authorities.

**13. Scientific Publications**

(Enclose separate sheet for list of publications as detailed below).

Particulars of publication	Number of Publications	
	Name within First three authors	Name Beyond three authors
i) Books/ Bibliographies published/ compiled		
ii) Articles published in International Journals		
iii) Articles published in National Journals:		
iv) Papers presented at conferences/seminars etc		
v) Chapters in standard books		

**14. Attainment in the field (as Assistant Librarian and above)**

Accomplishments	No. of Activities
i) Offering Orientation courses for UG/PG Students (courses/ year)	
ii) As an Expert in the Selection Committees of ICAR/ UGS/SAU's,	
iii) Conducting book exhibitions on special occasions,	
iv) Major advisor/Guide for M. Phil/Ph.D,	
v) Creation of Databases / Digitalization,	
a) As a Leader.	
b) As an Associate.	
vi) Innovative library services	
a. As a Leader.	
b. As an Associate.	

**Note:** all certificates should be issued by the competent authority.

**15. Medals/ Awards/ Recognitions**

a) University Gold Medal	
b) Any other academic award	

**16. Additional Remarks, if any:**

<b>17. Did you reject the employment offered by KSNUAHS, Shivamogga in the past? If yes, indicate full particulars of post with date of offer.</b>	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		
<b>18. a) Was there any criminal case against you in the past? If yes, give details.</b>	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		
<b>b) Is there any criminal case pending against you? If yes, give details.</b>	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		

*Strike out whichever is not applicable in case of Yes / No answers.*

I hereby declare that the information furnished in this Application Form and the additional information furnished above are true to the best of my knowledge and belief. In case if the information are proved to be false, I shall undertake that I may be punished in accordance with law.

**Place:**

**Signature of the applicant**

**Date:**

**FORWARDAL CERTIFICATE FROM THE EMPLOYER**

**(Applicable to those candidates other than the Employees of KSNUAHS, Shivamogga)**

Certified that Smt./ Sri / Dr. \_\_\_\_\_

is working in this Department / Institution / Organization as \_\_\_\_\_

\_\_\_\_\_ w.e.f. \_\_\_\_\_ in the  
scale of Rs. \_\_\_\_\_. He / She is at present drawing a  
basic pay of Rs. \_\_\_\_\_ and DA and other allowances  
amounting to Rs. \_\_\_\_\_.

We have no objection in forwarding his / her application for a post in the Keladi  
Shivappa Nayaka University of Agricultural and Horticultural Sciences, Shivamogga.

The Confidential reports of the employee for the past five years are \*Satisfactory /  
Not Satisfactory. The regular confidential reports will be mailed within 15 days.

*\*Strike out whichever is not applicable.*

Place:

Date:

**Signature and Designation with seal**

**FORWARDAL CERTIFICATE FROM THE EMPLOYER**  
**(Applicable to candidates employed in KSNUAHS, Shivamogga)**

Certified that Smt./ Sri / Dr. \_\_\_\_\_

is working in this office / College / Research Station / Unit as \_\_\_\_\_

\_\_\_\_\_ w.e.f. \_\_\_\_\_  
in the scale of Rs. \_\_\_\_\_. He / She is at present  
drawing a basic pay of Rs. \_\_\_\_\_.

Place:

Date:

**Signature and Designation with seal**