

UNIVERSITY OF AGRICULTURAL AND HORTICULTURAL SCIENCES, SHIVAMOGGA



**APPLICATION FORM FOR RECRUITMENT TO DIRECTOR OF RESEARCH / DEAN OF
STUDENT WELFARE**

To be filled by the applicant's own handwriting

Name : _____

Post applied for: _____

Advertisement No. and Date: _____

DD No. with Date and Name of the Bank: _____

Note:

1. Please answer each question clearly and completely.
2. The eligibility and suitability of a candidate shall be considered based on the information provided in the application.
3. All claims mentioned in the application should be supported by relevant and authorized.
4. Certificates for prescribed qualifications must have been obtained from Competent Authority on or before the last date to submission of application.
5. Applications should be complete in all respects as on the date of submission. Any additional documents / certificates / records provided after the last date for submission of filled – in application will not be considered for award of marks.
6. If a candidate has submitted more than one application for the same post, the latest application submitted within the prescribed last date shall be considered as valid for the purpose of recruitment.
7. Separate sheets may be attached wherever necessary.
8. Incomplete applications shall be rejected.
9. The selection procedure shall be accordance with the Act and statues of the University qualification and the score card published in Karnataka Gazette dated: 25-11-2014 under No. UAHS(S)/R/Quali. & Score card (officers posts) 2906/2014-15, and also available on website: www.uahs.edu.in

APPLICATION FORM

1. Name of the post													
2. Name of the candidate in full (In capital letters as appearing in the degree certificate)													
3. Address: (to which all communications to be sent) (Telephone No. with STD code, Mobile No. and E-mail, if any:													
4. Are you an Indian Citizen?	<table border="1" style="display: inline-table; margin: 0 auto;"> <tr> <td style="padding: 2px 10px;">Yes</td> <td style="padding: 2px 10px;">No</td> </tr> </table>	Yes	No										
Yes	No												
5. a) Sex	<table border="1" style="display: inline-table; margin: 0 auto;"> <tr> <td style="padding: 2px 10px;">Mal</td> <td style="padding: 2px 10px;">Female</td> </tr> </table>	Mal	Female										
Mal	Female												
b) Date of Birth (To be supported by a copy of the valid certificate / SSLC marks card)	<table border="1" style="margin: 0 auto;"> <tr> <th style="padding: 5px;">Day</th> <th style="padding: 5px;">Month</th> <th colspan="4" style="padding: 5px;">Year</th> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>	Day	Month	Year									
Day	Month	Year											
6. Place of Birth, District and State													
7. i) Do you belong to Scheduled Caste or Scheduled Tribe? If yes, please indicate the category and enclose a certificate in the prescribed format from the competent authority a) Caste b) Sub-Caste	<table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 2px 10px;">Yes</td> <td style="padding: 2px 10px;">No</td> </tr> </table> <table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 2px 10px;">SC</td> <td style="padding: 2px 10px;">ST</td> </tr> </table>	Yes	No	SC	ST								
Yes	No												
SC	ST												
ii) Do you belong to any Backward Class (Cat. I, II (A), II(B), III (A) & III (B))? If yes, please indicate the category and enclose a certificate in the prescribed format from the competent authority? a) Caste b) Sub-Caste	<table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 2px 10px;">Yes</td> <td style="padding: 2px 10px;">No</td> </tr> </table> <table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 5px;">Cat-1</td> <td style="padding: 5px;">IIA</td> <td style="padding: 5px;">II B</td> <td style="padding: 5px;">IIIA</td> <td style="padding: 5px;">IIIB</td> </tr> </table>	Yes	No	Cat-1	IIA	II B	IIIA	IIIB					
Yes	No												
Cat-1	IIA	II B	IIIA	IIIB									
iii) Do you belongs to any Horizontal Reservation category [Women (W), Rural Candidates (RC), Ex-Serviceman (Ex-Ser), Kannada Medium (Kan.), etc.]?	<table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 2px 10px;">Yes</td> <td style="padding: 2px 10px;">No</td> </tr> </table> <table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 5px;">W</td> <td style="padding: 5px;">RC</td> <td style="padding: 5px;">Ex-Ser.</td> <td style="padding: 5px;">Kan.</td> <td style="padding: 5px;">Others</td> </tr> </table>	Yes	No	W	RC	Ex-Ser.	Kan.	Others					
Yes	No												
W	RC	Ex-Ser.	Kan.	Others									
iv) Do you belongs to Hyderabad Karnataka Region (HKR) Reservation (Please tick ð) If yes, please indicate the category and enclose the relevant certificates issued by the Competent Authority as required under the Government Notification-II No. DPAR 43 HKC 2013 dated: 29-01-2014	<table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 2px 10px;">Yes</td> <td style="padding: 2px 10px;">No</td> </tr> </table> <table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 5px;">Cat-1</td> <td style="padding: 5px;">IIA</td> <td style="padding: 5px;">II B</td> <td style="padding: 5px;">IIIA</td> <td style="padding: 5px;">IIIB</td> </tr> </table> <table border="1" style="margin: 0 auto;"> <tr> <td style="padding: 5px;">W</td> <td style="padding: 5px;">RC</td> <td style="padding: 5px;">Ex-Ser.</td> <td style="padding: 5px;">Kan.</td> <td style="padding: 5px;">Others</td> </tr> </table>	Yes	No	Cat-1	IIA	II B	IIIA	IIIB	W	RC	Ex-Ser.	Kan.	Others
Yes	No												
Cat-1	IIA	II B	IIIA	IIIB									
W	RC	Ex-Ser.	Kan.	Others									

8. Fathers' name, Address and occupation	
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9. Languages known	
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Language	Read	Write	Speak	Examination Passed

10. Academic Qualifications: (To be supported by copies of certificate)

Examination / Degree passed	Subject Studied	Marks obtained (%)	College / University	Year of entry	Year of Completion
Bachelor's					
Master's					
Doctoral					
Post doctoral (not less than six months duration)					
Higher degree other than prescribed					

Note: 1. Field of specialization should be indicated at the Master's and Ph.D. degree level.
 2. The candidate shall furnish an attested copy of the certificate of equivalent percentage of marks in the case of award of marks other than 10 point scale.

11. Experience in Teaching / Research / Extension / Corporate activities

Particulars	Institution	From	To	Years and Months	Remarks
1. Research Assistant / Instructor / Extension Guide					
2. Assistant Professor / Equivalent cadre					
3. Associate Professor / Equivalent Cadre					

4. Professor / Equivalent Cadre					
5. Professor and Head of the Department / University Head / Scheme Head / ADR / Extension Co-ordinator / CSZO / Special Officer (Seeds)					
6. Officer (DR/R/Dean/DSW/ AO/C/ Estate Officer/ Head of the Division / Special Officer / Other Officer of Professor cadre on Regular / Independent / Additional In-Charge basis)					

Note: a) For a given year the highest position held will be considered for allotment of marks i.e., the award of marks shall not overlap.

b) A person holding additional post under the same cadre will be assessed only for the basic post held.

12. Outstation Service (other than A & B Class and metropolitan cities)

	Place / Taluk / District	From	To	Years and Months	Remarks
a. Officer Cadre (Professor Cadre)					
b. Professor cadre					
c. Other cadres Associate Professor and equivalent cadre Assistant Processor and equivalent cadre					

Note: Enclose certificate issued from the competent authority for outstation service.

13. Externally funded Projects during the last 10 years (in the cadre of Professor and above)

Particulars of the project	No. of Projects	
	As PI	As Co-PI
1. Project outlay of Rs. 1 to 10 lakhs. 2. Project outlay of above Rs. 10 lakhs upto Rs. 20 Lakhs. 3. Project outlay of above Rs. 20 Lakhs. 4. Project outlay of above Rs. 50 Lakhs		

Note: A valid certificate obtained from the concerned Controlling Officer and duly countersigned by the concerned Officer / Heads of the Directorates shall be submitted in support of the claims.

14. Organizing Symposia / Seminars / Summer Institutes / Winter Institutes/Refresher Courses / Workshops / Training Programmes / RAWE / Krishimelas / Extension Field days / Exhibitions (in the cadre of Professor and above).

Events	Numbers	Remarks
a) Organizing at: (as leader and co leader) <ul style="list-style-type: none"> i) International level ii) National level iii) University level iv) Participating in International / National / Summer Institute / Winter Institute / Refresher Course / Workshop / Training Programme as a Resource person to impart training 		

Note: Furnish details on a separate sheet by enclosing certificate (s) issued from the competent authorities.

15. Research / Extension Publications (in the cadre of Professor and above)
(Enclose separate sheet for list of publications as detailed below).

Particulars of publication	Number of Publications	
	Name within First three authors	Name Beyond three authors
i) For full length papers published in refereed Scientific Journals:		
a) International level		
b) National level		
ii) For Research Notes/Abstracts published in journals/Seminars/Symposia/Conferences		
iii) Full length papers presented & published in Seminars/Symposia/Conferences proceedings:		
a) International level		
b) National level		
c) University level		
iv) Short communications presented and published in Seminars / Symposia / Conferences		
v) Books published by individuals		
vi) Research Bulletins/Extension Bulletins/ Chapters in Books published by Universities/National Institutes/ Government Departments/Standard Commercial Publishers/Training Manuals/Teaching Manuals		
vii) Extension Leaflets/Folders/Brochures/ published by Universities/National Institutes/Government Departments / Standard Commercial publishers		
viii) Popular articles published in leading Dailies/Institutional/Govt. Departmental Periodicals/ Radio talks/TV programmes/Phone-in programmes		

Note:

- a) All the publications mentioned above should have been published as on the last date prescribed for submission of filled-in application.
- b) The first Three authors in all the above cases will get full marks while the rest of the authors will get 50% of the marks allotted to each item.
- c) The candidates should furnish the list of publications in chronological order of year of publication grouping them into name appearing within three authors and names appearing after 3rd author under each group by enclosing the copy of the publications in the same order.

16. Special Awards / Medals / Fellowships / Recognitions for Professional excellence

Awards for Medals	Professor Cadre and above	Previous Cadres
a) International		
b) National		
c) State		
d) University		
e) Other Awards / Medals / Recognitions from Professional Societies (except American Bibliography Award / Non-Professional Awards)		

Note: For Team Awards / Medals / Recognitions the leader gets full marks and each Associate gets 50% of the marks allotted.

17) a) Discipline Contribution / Institution Building / Special Attainment in Teaching / Research / Extension in the cadre of Professor and above.

Accomplishments	No. of Activities
i. Centers of excellence and infrastructure created,	
ii. Executive Committee Member of national professional bodies,	
iii. Member, NAAS/INSA and Fellow of Academic Bodies,	
iv. Chairman/Co-Chairman of International Conference Session,	
v. Member of Academic Council/Governing Body of other Universities/Institutes/QRT Member, RAC Member, Institute Management Committee/Research Council/Extension Council of other Universities, Editorial Board of National/International Journals,	
vi. Technology released/ included in Package of	
vii. Practices,	
viii. Member of Accreditation Committee,	
ix. Task Force Member,	
x. Member of National Award Evaluation Committee,	
xi. Member of Deans Committee constituted by ICAR.	
xii. As Guide of a student who had been conferred	
xiii. Jawaharlal Nehru Award.	
xiv. Member (ASRB)	
b) Registration for patents made	

18. International Exposure: (in the cadre of Professor and above).			
a) Experience of working in international organization/ laboratory with exposure of minimum of three months will only be considered. An International exposure towards obtaining Masters or Ph.D. Degree and Post-Doctoral experience will not be considered here, as it is included separately under 'Academic Qualifications'.			
b) As Expert/Advisor on invitation / Government Deputation, Presentation of Research Papers at the International Conferences (presented outside the country)			
19. Additional Remarks, if any:			
20. Did you reject the employment offered by UAHS, Shivamogga in the past? If yes, indicate full particulars of post with date of offer.	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		
21. a) Was there any criminal case against you in the past? If yes, give details.	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		
b) Is there any criminal case ending against you? If yes, give details.	<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> </table>	Yes	No
Yes	No		

Strike out whichever is not applicable in case of Yes / No answers.

I hereby declare that the information furnished in this Application Form and the additional information furnished above are true to the best of my knowledge and belief. In case if the information are proved to be false, I shall undertake that I may be punished in accordance with law.

Place:

Signature of the applicant

Date:

FORWARDAL CERTIFICATE FROM THE EMPLOYER

(Applicable to those candidates other than the Employees of UAHS, Shivamogga)

Certified that Smt./ Sri / Dr. _____

is working in this Department / Institution / Organization as _____

_____ w.e.f. _____ in the
scale of Rs. _____. He / She is at present drawing a
basic pay of Rs. _____ and DA and other allowances
amounting to Rs. _____.

We have no objection in forwarding his / her application for a post in the University
of Agricultural and Horticultural Sciences, Shivamogga.

The Confidential reports of the employee for the past five years are *Satisfactory /
Not Satisfactory. The regular confidential reports will be mailed within 15 days.

**Strike out whichever is not applicable.*

Place:

Date:

Signature and Designation with seal

FORWARDAL CERTIFICATE FROM THE EMPLOYER

(Applicable to candidates employed in UAHS, Shivamogga)

Certified that Smt./ Sri / Dr. _____

is working in this office / College / Research Station / Unit as _____

_____ w.e.f. _____
in the scale of Rs. _____. He / She is at present
drawing a basic pay of Rs. _____.

Place:

Date:

Signature and Designation with seal

General Instructions:

1. The In-service / Outside employee candidates should submit their applications through their Controlling Officer / Employer. They should also ensure that the applications should reach the University on or before the last date prescribed. If any delay in sending the application through proper channel is anticipated, an advance copy of the application should be sent within the last date prescribed. Further, they should ensure that their confidential reports of preceeding five years (from the year of this application) shall reach the University from their employer as indicated in the forwardal certificate.
2. The University reserves the right to fill up all or any of the posts advertised.
3. Applicants are required to submit the attested copies of the marks cards of different examinations and copies of the certificates furnishing the service particulars along with the application. Candidate with Marks cards of degree (UG / PG) other than 10 point scale should compulsorily submit the certificate of equivalent percentage issued by the concerned authority of the University.
4. Applicants called for interview are required to appear before the Selection Committee at their own cost with all original certificates / documents.
5. The terms of office for the officer post shall be 3 years or 62 years of age, whichever is earlier.
6. The allowances for the officer posts shall be as per the University rules and as amended from time to time.
7. Conditions for service in the University shall be as prescribed under the statutes of the University.
8. Any pressure brought on the Members of the Selection Committee or the Members of the Board of Regents by a candidate will disqualify the candidate for the post.